

STATE NORMAL SCHOOL  
SALEM, MASSACHUSETTS

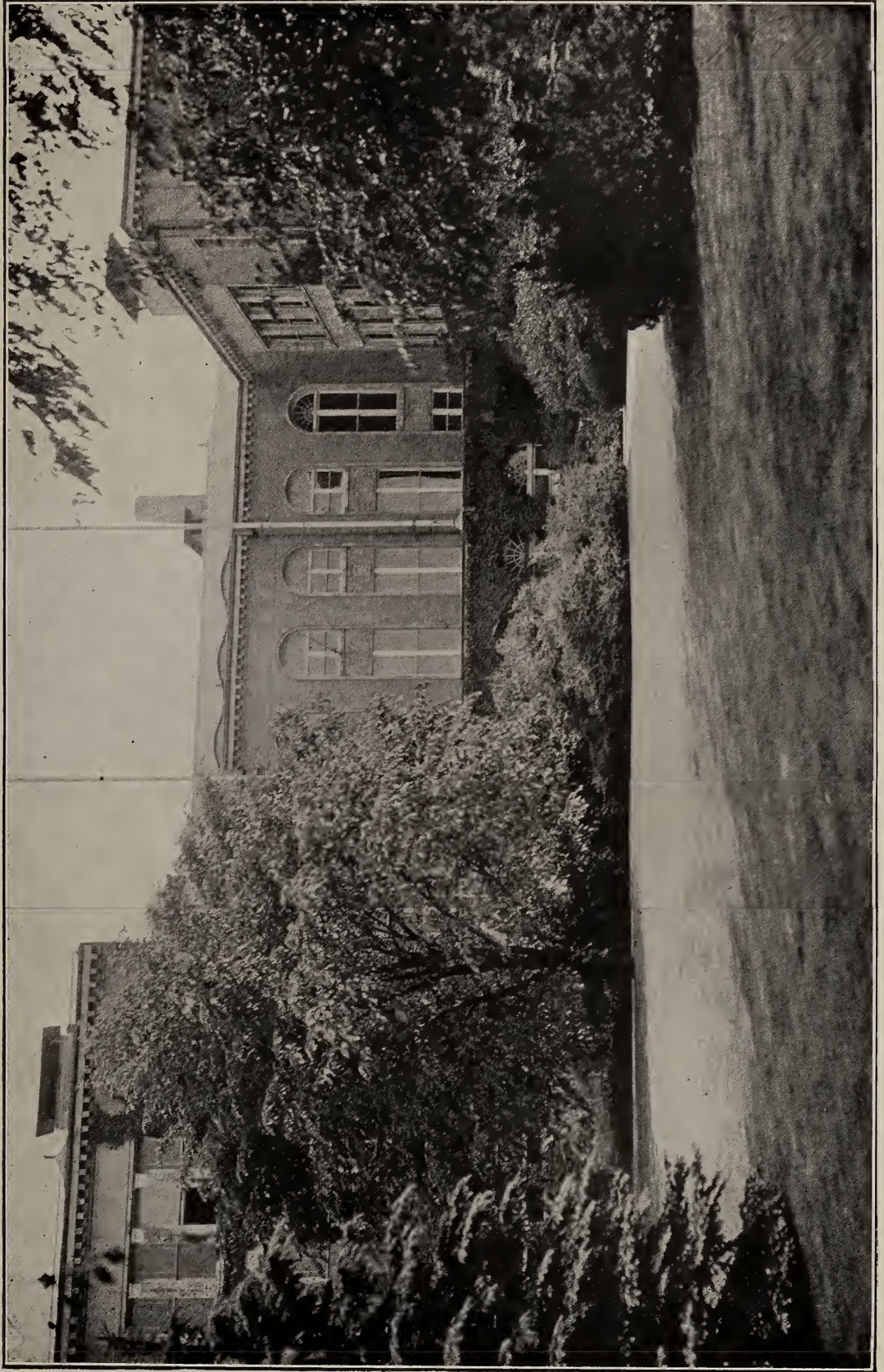


SEVENTY-SECOND YEAR


1925-1926

APRIL 1926





NORMAL SCHOOL BUILDING



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## PROGRAM OF ENTRANCE EXAMINATIONS

THURSDAY, JUNE 3, AND MONDAY, SEPTEMBER 13, 1926

8.30-10.30	English literature and composition . . . . .	3 units	
Foreign Language Commercial Subjects 10.30-12.30	{	Latin . . . . .	2, 3 or 4 units
		Stenography (including typewriting) . . . . .	1 or 2 units
		Bookkeeping . . . . .	1 unit
		Commercial geography . . . . .	$\frac{1}{2}$ or 1 unit
		Commercial law . . . . .	$\frac{1}{2}$ unit
Social Studies 1.30-4.30	{	Community civics . . . . .	$\frac{1}{2}$ or 1 unit
		American history and civics (required after 1922) . . . . .	1 unit
		History to about 1700 . . . . .	1 unit
		European history since 1700 . . . . .	1 unit
		Economics . . . . .	$\frac{1}{2}$ unit
		Problems of democracy . . . . .	$\frac{1}{2}$ or 1 unit
		Ancient history . . . . .	1 unit
English history . . . . .	1 unit		
	{	Medieval and modern history . . . . .	1 unit

FRIDAY, JUNE 4, AND TUESDAY, SEPTEMBER 14, 1926

Mathematics 8.30-10.30	{	Algebra . . . . .	1 unit
		Arithmetic . . . . .	1 unit
		Geometry . . . . .	1 unit
Foreign Language 10.30-12.30	{	French . . . . .	2 or 3 units
		Spanish . . . . .	2 units
		German . . . . .	2 or 3 units
Science 1.30-4.00	{	General science . . . . .	$\frac{1}{2}$ or 1 unit
		Biology, botany, or zoölogy . . . . .	$\frac{1}{2}$ or 1 unit
		Chemistry . . . . .	1 unit
		Physics . . . . .	1 unit
		Physical geography . . . . .	$\frac{1}{2}$ or 1 unit
	{	Physiology and hygiene . . . . .	$\frac{1}{2}$ or 1 unit
Fine and Practical Arts 3.30-5.00	{	Home economics . . . . .	1 or 2 units
		Manual training* . . . . .	1 unit
		Drawing . . . . .	1 unit

All candidates who are to take examinations in a given field are expected to present themselves promptly at the time set for the beginning of the examinations in that field.

Candidates are not to present themselves for examinations in subjects not pursued for an equal number of points, in terms of our entrance requirements, during the last four years of the secondary school.

\*To be accepted for the practical arts course at Fitchburg only.

## CALENDAR

## 1925

November 25, Wednesday . . . . .	Recess begins at noon
November 30, Monday . . . . .	Recess ends at 9.30 A.M.
December 23, Wednesday . . . . .	Recess begins at noon

## 1926

January 4, Monday . . . . .	Recess ends at 9.30 A.M.
February 1, Monday . . . . .	Second half-year begins
February 22, Monday . . . . .	Washington's birthday: a holiday
February 27, Saturday . . . . .	Recess begins
March 8, Monday . . . . .	Recess ends at 9.30 A.M.
April 2 . . . . .	Good Friday: a holiday
April 19, Monday . . . . .	Patriot's day: a holiday
May 1, Saturday . . . . .	Recess begins
May 10, Monday . . . . .	Recess ends at 9.30 A.M.
May 31, Monday . . . . .	Memorial Day: a holiday
June 3, Thursday } . . . . .	Entrance examinations*
June 4, Friday }	
June 17, Thursday . . . . .	Class Day
June 18, Friday . . . . .	Graduation exercises at 10.30 A.M.
June 25, Friday . . . . .	Training school closes
September 8, Wednesday . . . . .	Training school opens at 9.00 A.M.
September 13, Monday } . . . . .	Entrance examinations*
September 14, Tuesday }	
September 15, Wednesday . . . . .	Academic year begins at 9.30 A.M.
October 12, Tuesday . . . . .	Columbus Day: a holiday
November 24, Wednesday . . . . .	Recess begins at noon
November 29, Monday . . . . .	Recess ends at 9.30 A.M.
December 23, Thursday . . . . .	Recess begins at the close of school

## 1927

January 3, Monday . . . . .	Recess ends at 9.30 A.M.
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\* See program of examinations, page 3.

NOTE.—The daily sessions of the school are from 9.30 to 12.05, and from 1.05 to 3.30 o'clock. The time from 8.30 to 9.30 and from 2.45 to 3.30 o'clock is to be used for study by all students who are in the building. From 2.45 to 3.30 o'clock, all students are subject to appointments for conferences with members of the faculty at the discretion of the latter. Lectures before the entire school will frequently be held at this time. The regular weekly holiday of both the normal and the training schools is on Saturday.

The telephone call of the normal school is Salem 375; of the training school, Salem 344.

The principal's residence is at 1 Fairfield Street, and his telephone call is Salem 34.

# THE DEPARTMENT OF EDUCATION

PAYSON SMITH, Commissioner of Education

## ADVISORY BOARD OF EDUCATION

Term expires		
1926	SARAH LOUISE ARNOLD . . . . .	Lincoln
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## INSTRUCTORS

## THE NORMAL SCHOOL

JOSEPH ASBURY PITMAN, Principal . . . . .	Education
CHARLES FREDERICK WHITNEY . . . . .	Drawing and crafts
GERTRUDE BROWN GOLDSMITH, M.A. . . . .	Nature study, gardening
FRED WILLIS ARCHIBALD . . . . .	Music
CHARLES ELMER DONER . . . . .	Penmanship
WALTER GEORGE WHITMAN, A.M.* . . . . .	Physical science
VERNA BELLE FLANDERS** . . . . .	Geography
LENA GRAYSON FITZHUGH, A.B. . . . .	History and social science
ALEXANDER HUGH SPROUL, M.S. . . . .	Business education
MARIE BADGER . . . . .	Shorthand, typewriting
FLORENCE BARNES CRUTTENDEN, B.S., A.M. . . . .	History and social science
MAUD LYMAN HARRIS, A.M. . . . .	Literature
ALICE HAYWARD EDWARDS, A.B. . . . .	Office training, shorthand
AMY ESTELL WARE, M.A. . . . .	Geography
CAROLINE EDITH PORTER, B.S., M.A. . . . .	Children's literature, reading
ESTHER HALE . . . . .	Assistant, physical education
HAROLD FRANCIS PHILLIPS, B.C.S. . . . .	Accounting, business
MILDRED BROWNING STONE . . . . .	Arithmetic
GEORGE FALLOWS MOODY, B.S.Ed., LL.B. . . . .	Education
ANNA AUGUSTA URBAN, B.S. Ed. . . . .	English
MIRA WALLACE . . . . .	Physical education and hygiene
LUCY STATEN BELL, B.S. . . . .	Librarian. Library practice
JEAN FRANCIS BAIRD, B.S. Ed. . . . .	Assistant, drawing and crafts
FRANK ALSON CROSIER . . . . .	Physical education
LEON HOWARD ROCKWELL, B.S., A.M. . . . .	Education
AGNES KATHERINE BRENNAN, M.S. . . . .	Bookkeeping, arithmetic, salesmanship
MARGARET CECELIA WOLAHAN . . . . .	Bookkeeper and stenographer
LOUISE CAROLINE WELLMAN . . . . .	Registrar

## THE TRAINING SCHOOL

GEORGE FALLOWS MOODY, B.S.Ed., LL.B. . . . .	Director
DOROTHY EMERSON . . . . .	Supervisor, Grade 8
ESTHER LOUISE SMALL . . . . .	Supervisor, Grade 7
BETH MARIEA JELLISON . . . . .	Supervisor, Grade 6
MARY LILLIAN PERHAM . . . . .	Supervisor, Grade 5
ESTHER FRANCES TUCKWELL . . . . .	Supervisor, Grade 4
MARY ELIZABETH JAMES . . . . .	Supervisor, Grade 3
MARY FOSTER WADE . . . . .	Supervisor, Grade 2
SYBIL INEZ TUCKER . . . . .	Supervisor, Grade 1 and kindergarten
GLADYS WILMA DODGE . . . . .	Assistant, Grade 1
ETHEL VERA KNIGHT . . . . .	Kindergartner; assistant in primary grades
ELEANOR ELIZABETH WALKER . . . . .	Special class
FLORENCE ADAMS, B.S.Ed. . . . .	Household arts
GEORGE WILLIAM LITTLE . . . . .	Practical arts

\* Absent on leave 1925-1926; Orra Erwin Underhill, B.S., substitute.

\*\* Absent on leave, 1925-1926.



## STATE NORMAL SCHOOL

SALEM, MASSACHUSETTS

### AIMS AND PURPOSES

The aim of the school is distinctly professional. Normal schools are maintained by the State in order that the children in the public schools of the Commonwealth may have teachers of superior ability; therefore no student may be admitted to, or retained in, the school who does not give reasonable promise of developing into an efficient teacher.

The school offers as thorough a course of academic instruction as time permits and the claims of professional training demand. The subjects of the public school curriculum are carefully reviewed with reference to methods of teaching. The professional training includes the study of physiology and hygiene, and of psychology from a professional standpoint; the principles of education upon which all good teaching is founded; observation and practice in the application of these principles; and a practical study of children, under careful direction. In all the work of the school there is a constant and persistent effort to develop a true professional spirit, to reveal to the student the wealth of opportunity which is open to the teacher, and the grandeur of a life service.

### APPLICATION FOR ADMISSION

It is advisable that application be made soon after January first, and that certificates be presented before June first. As far as possible, examinations should be completed in June.

Candidates who have been admitted to the school, and who find that it will be impossible for them to enter, are expected to inform the office of their withdrawal immediately.

In 1926, no place will be held for a student who is not present at the opening of the session on Wednesday, September 15, unless he has the previous permission of the principal to be absent on that day.

### REQUIREMENTS FOR ADMISSION

I. APPLICATION FOR ADMISSION.— Every candidate for admission to a normal school is required to fill out a blank entitled Application for Admission to a State Normal School and send it to the principal of the normal school that he desires to enter. This blank may be secured from the principal of the high school or the normal school, and should be filed as soon after January 1 of the senior year as the candidate decides to apply for admission.

Under the rules of the Massachusetts Department of Education, applications for admission to the normal schools of the State may not be received prior to January first of the year in which the candidate desires to be admitted. Applications for succeeding years may be renewed under the same condition.

II. **BLANKS TO BE FILED BY THE HIGH SCHOOL PRINCIPAL.**<sup>1</sup>—The principal of the high school last attended is expected to fill out two blanks, one giving the High School Record, and the other a Rating of Personal Characteristics, and send them to the principal of the normal school.<sup>2</sup>

III. **GENERAL QUALIFICATIONS.** — Every candidate for admission as a regular student must meet the following requirements: —

1. *Health.* — The candidate must be in good physical condition and free from any disease, infirmity, or other defect that would unfit him for public school teaching.

2. *High School Graduation.* — The candidate must be a graduate of a standard four-year high school, or have equivalent preparation.

3. *Completion of fifteen units of High School Work.* — The High School Record must show the completion of fifteen units accepted by the high school in meeting graduation requirements, a unit being defined as follows: —

A unit represents a year's study in any subject in a secondary school, so planned as to constitute approximately one-fourth of a full year of work for a pupil of normal ability. To count as a unit, the recitation periods shall aggregate approximately 120 sixty-minute hours. Time occupied by shop or laboratory work counts one-half as much as time in recitation.

4. *Personal Characteristics.* — The Rating of Personal Characteristics and the moral character of the candidate, must, in the judgment of the principal of the normal school, warrant the admission of the candidate.

IV. **SCHOLARSHIP REQUIREMENTS.** — Of the fifteen units presented for admission, at least ten must be selected from the list given below in Section V, and must be of a satisfactory grade as determined by certification or examination. Three of these ten units must be in English and one in American history and civics. (Applicants for admission to the practical arts curriculum of the Fitchburg Normal School may substitute evidence of practical experience in some industrial pursuit to meet a part of the above requirements.)

1. *Certification.* — Credit by certification may be granted in any subject in which the candidate has secured a certifying mark (A or B) in the last year for which such credit is claimed, provided that the student is a graduate of a Class A high school or is in the upper half<sup>3</sup> of the graduating class of a Class B high school.

2. *Examination.* — Any candidate not securing credit by certification for ten units must secure credit for the remaining number of units by examination in subjects chosen from the list in section V.

3. Candidates are not to present themselves for examination in subjects not pursued during the last four years of the secondary school.

<sup>1</sup> These forms should be obtained from the office of the Department of Education.

<sup>2</sup> In 1926 these should be in his hands not later than May 28.

<sup>3</sup> The upper half of a graduating class shall, for this purpose, consist of those pupils who have obtained the highest rank as determined by counting for each pupil in the graduating class the number of units in which he has secured the mark of B increased by twice the number of units in which he has secured the mark of A.

## V. LIST OF SUBJECTS FOR CERTIFICATION OR EXAMINATION

*Required* (4 units)

	Units
English, literature, and composition . . . . .	3
American history and civics . . . . .	1

*Elective* (6 units)

The candidate may make up the total of six elective units from any combination of the subjects listed below, except that these units must be so distributed that the number offered in any field shall not exceed the limits set for it, and with the proviso that the minimum total amount offered in any one of these six fields shall be one unit, for the class entering in September, 1927, and thereafter.

For the class entering in September, 1927, and thereafter, the number of units in commercial subjects and in fine and practical arts will be reduced to two in each field.

Social studies, $\frac{1}{2}$ to 3 units (In 1927, 1 to 3 units)	Units
Community civics . . . . .	$\frac{1}{2}$ or 1
History to about 1700 . . . . .	1
European history since 1700 . . . . .	1
Economics . . . . .	$\frac{1}{2}$
Problems of democracy . . . . .	$\frac{1}{2}$ or 1
Ancient history . . . . .	1
English history . . . . .	1
Medieval and modern history . . . . .	1
Science, $\frac{1}{2}$ to 3 units (In 1927, 1 to 3 units)	
General science . . . . .	$\frac{1}{2}$ or 1
Biology, botany, or zoölogy . . . . .	$\frac{1}{2}$ or 1
Chemistry . . . . .	1
Physics . . . . .	1
Physical geography . . . . .	$\frac{1}{2}$ or 1
Physiology and hygiene . . . . .	$\frac{1}{2}$ or 1
Foreign language, 2 to 4 units	
Latin . . . . .	2, 3, or 4
French . . . . .	2 or 3
Spanish . . . . .	2
German . . . . .	2 or 3
Mathematics, 1 to 3 units	
Algebra . . . . .	1
Geometry . . . . .	1
Arithmetic . . . . .	1
College review mathematics . . . . .	1
Commercial subjects, $\frac{1}{2}$ to 4 units (In 1927, 1 to 2 units)	
Stenography (including typewriting) . . . . .	1 or
Bookkeeping . . . . .	1
Commercial law . . . . .	$\frac{1}{2}$
Commercial geography . . . . .	$\frac{1}{2}$ or 1
Fine and practical arts, 1 to 3 units (In 1927, 1 to 2 units)	
Home economics . . . . .	1 or 2
Manual training* . . . . .	1
Drawing** . . . . .	1

\* To be accepted for the practical arts course at Fitchburg and Massachusetts School of Art only.

\*\* A maximum of two units will be accepted for admission to the Massachusetts School of Art.

*Additional* (5 units)

The five additional units, necessary in order to make up the fifteen units required for admission, may consist of any work which the high school accepts as meeting its graduation requirements.

VI. PLACE, TIME, AND DIVISION OF EXAMINATIONS. — Entrance examinations may be taken in June and September at any state normal school (including

the Normal Art School) at the convenience of the applicant. A candidate may take all the examinations at one time or divide them between June and September. Students who have completed the third year in a secondary school may take examinations in not more than five units other than English, in either June or September. Permanent credit will be given for any units secured by examination or certificate.

VII. ADMISSION AS ADVANCED STUDENTS. — A graduate of a normal school or of a college may be admitted as a regular or advanced student, under conditions approved by the Department.

VIII. ADMISSION OF SPECIAL STUDENTS. — When any normal school, after the opening of the school year, can accommodate additional students, the commissioner may authorize the admission as a special student of any mature person recommended by the principal as possessing special qualifications because of exceptional and vital experience and achievement outside of school. Special students are not candidates for diplomas or degrees until they qualify as regular students, but they may receive certificates from the department upon the satisfactory completion of the work of any curriculum.

### REQUIREMENTS FOR ADMISSION TO THE COMMERCIAL DEPARTMENT<sup>1</sup>

The requirements for admission to the prescribed course of four years which leads to the degree of bachelor of science in education are the same as for students who apply for admission to the elementary and junior high departments.

Graduates of normal schools or colleges, and graduates of approved commercial schools who present either diplomas from approved high schools or the equivalent and who have had at least one year's experience in teaching or in business, and other persons presenting evidence of proper fitness and of at least two years of satisfactory experience in teaching or in business, may be admitted to a special elective course of two years if conditions in the department permit.<sup>2</sup> An appropriate certificate will be granted to students who complete such a course.

### CONDITIONS OF GRADUATION

The following is quoted from the regulations of the State Department of Education for the administration of the normal schools:

Each student who has faithfully and honorably completed a full course of study in a normal school, shall, upon recommendation of the principal of the school, and with the approval of the commissioner, receive a diploma of graduation or a degree. Graduates of standard colleges or normal schools may receive a diploma from the elementary or junior high school departments upon the completion of a satisfactory year's work. No diploma or degree will be given until (1) all required work shall have been accomplished and (2) a rank of C or better is secured in seventy-five per cent of the final marks in the curriculum.

The satisfactory accomplishment of the academic work of the course does not constitute a complete title to the diploma of the school. The power of the student to teach—judged from his personality and his efficiency in practice teaching—is so important that one who is manifestly unable to do so will not be graduated whatever his academic standing may be.

<sup>1</sup> The study of commercial subjects in the secondary school is not a prerequisite for admission to this department.

<sup>2</sup> At present, the enrollment in the four-year course is so large as to leave no room for students in shorter courses.

## COURSES FOR TRAINING TEACHERS OF ATYPICAL CHILDREN

**COURSES FOR TEACHERS OF RETARDED CHILDREN:**—A state law approved July 1, 1919, provides that all towns having ten children three or more years retarded "shall establish special classes to give such children instruction adapted to their mental attainments." There are three hundred one classes of this type in the state at present. The State Normal School at Salem aims to supply the rapidly increasing demand for such teachers and offers the following courses, of which descriptions appear on page 22: (1) Psychology of the sub-normal child; (2) Methods; (3) Mental testing; (4) Practice teaching, nine to twelve weeks.

**COURSE FOR TEACHERS OF THE DEAF:**—A course is offered for a limited number of students to train as teachers for the deaf. This course consists of two years of training in the elementary department at the normal school, with observation and practice teaching at the Beverly School for the Deaf and the day class for the deaf at Lynn. A third year is spent at the Clarke School for the Deaf, Northampton. In addition to the diploma of the two-year elementary course from the normal school, a special certificate is awarded by the Clarke School for the Deaf.

## THE OBSERVATION AND TRAINING DEPARTMENT

**THE ELEMENTARY DEPARTMENT.**—In co-operation with the school committee of the city of Salem, the normal school maintains a training school, beginning with a kindergarten and fitting pupils for the high school. The training school is conducted in a modern building especially designed for its purpose. Besides thirty classrooms it contains an assembly hall, a library, and rooms for printing, book-binding, the practical arts, and the household arts.

In planning the instruction in this school the aim is to connect it as closely as possible with the work in the normal school, to the end that the methods of teaching here may exemplify the theory which the normal school students are taught. A considerable part of the instruction in the training school is either supervised or actually given by normal school teachers, and the work in the normal school in particular subjects, as well as in the theory of education, is based largely on directed observation in the training department.

In preparing students for responsible practice teaching, they are brought into contact with the training school during their first year in the normal school. Observation of teaching is carefully directed by the grade supervisors; written reports of different types of lessons taught by the supervisors are made by the students; and students participate in school activities so far as this seems feasible. Students are given the opportunity for such a series of directed observation lessons in as wide a range of grades as possible. General problems of classroom procedure are discussed with them by the director. The aim of the work is to develop a feeling for the problems of teaching, some familiarity with its technique, and some intelligent notion on the part of students as to the grades in which they would like to do their practice teaching.

Students in their senior year are assigned to the training school for a ten-week term of full-time practice teaching under the direction of the grade supervisors who are responsible for the progress and discipline of pupils and the continuity and efficiency of the lesson preparation and classroom instruction of the student teachers, subject to the general direction and advice of the director of the school.

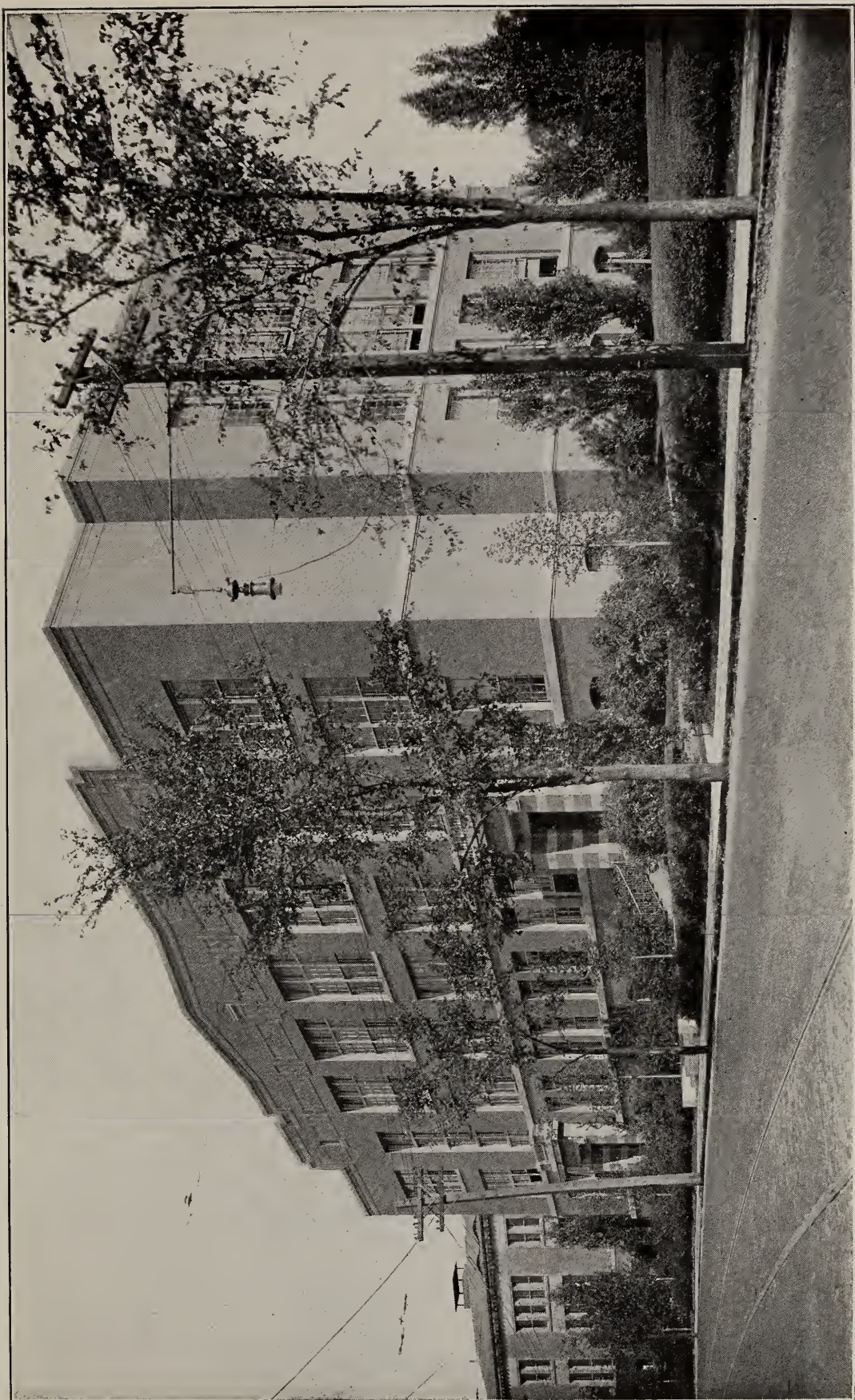
Opportunity is provided for students who intend to teach in the first grade to observe in the kindergarten, in order that they may become familiar with the theory and methods of the kindergarten and its relation to the rest of the elementary school system. Seniors also secure a considerable amount of additional experience in teaching as substitutes in Salem and in other towns and cities in the vicinity of the school.

**THE JUNIOR HIGH SCHOOL DEPARTMENT.**—Those students who are preparing to teach in the junior high school are required to have at least twenty weeks of

practice. In the second year of the course each is assigned to one of the grades in the training school for a period of ten weeks. The practice in the senior year, for an equal period, includes teaching in the seventh and eighth grades in the training school, and in the junior high schools of Lynn, Chelsea, and Somerville. In these schools the practice is carried on under the personal supervision of the director of the training department, and the teachers and supervisory officers of the several schools.

THE COMMERCIAL DEPARTMENT. — The necessary opportunity for observation and practice teaching for students in the department is afforded in approved high schools with which arrangements for supervision have been made.

Students are required to spend one-half of the third year of the course in office work, for pay, under actual business conditions, in positions which have been approved by the school; and their work in these positions must be of such a character, both in quality and in variety, that it may be accepted for credit toward the degree of the department. In accordance with the rule of the Department of Education, this half year of practical experience must be completed not less than one year prior to the end of the school course.



TRAINING SCHOOL BUILDING



CURRICULA FOR ELEMENTARY, JUNIOR HIGH SCHOOL, AND  
COMMERCIAL DEPARTMENTS

A. ELEMENTARY DEPARTMENT

Designed for students preparing to teach in the first six grades of elementary schools  
A period is forty-five minutes in length

Name and Number of Course	Number of Weeks	Periods Weekly of—		
		Recitation	Laboratory or Teaching	Outside Preparation
<i>First Year</i>				
English Language 1 . . . . .	19	3	-	3 to 4 hours
English Language 8 } . . . . .	38	3	-	4 hours
English Language 9 } . . . . .				
Literature 1 . . . . .	38	3	-	2 to 3 hours
Arithmetic 1 . . . . .	38	3	Occasional field trips	3 hours
Geography 1 . . . . .	19	2		-
History and Social Science 1 . . . . .	19	3	-	3 hours
	38	1	-	1 hour
Music 1 . . . . .	38	1	-	None
Music 4 . . . . .	38	2	-	2 hours
Education 1 . . . . .	19	1	1	1 hour
Library Study . . . . .	38	2	-	1 hour
Drawing 1 } . . . . .				
Crafts 1 } . . . . .	38	3	-	1 hour
Physical Education 1 . . . . .	19	1	1	1 hour
Education 11 . . . . .				
		23 and 24	1	19 to 21 hours
<i>Second Year</i>				
English Language 2 . . . . .	28	2	-	2 hours
Literature 2 . . . . .	28	2	-	2 to 3 hours
History and Social Science 2 . . . . .	28	2	-	2 hours
Physical Education 4 . . . . .	28	2	-	2 hours
Music 2 . . . . .	28	1	-	1 hour
Music 4 . . . . .	28	1	-	None
Education 2 . . . . .	28	1	-	2 hours
Education 9 . . . . .	28	1	-	1 hour
English Language 10 . . . . .	28	2	-	1 hour
Nature Study . . . . .	28	4	-	4 hours
Physical Science 1 . . . . .	28	2	-	2 hours
Drawing 2 } . . . . .	28	3	-	2 hours
Crafts 2 } . . . . .				
Physical Education 2 . . . . .	28	2	-	1 hour
Education 6 . . . . .	10	-	Entire time	15 hours
Education 13 <sup>1</sup> . . . . .	10	4 <sup>1</sup>		-
		25		22 to 23 hours

<sup>1</sup> In conjunction with Education 6.

## B. JUNIOR HIGH SCHOOL DEPARTMENT

Designed for students preparing to teach in grades 7 and 8 and in junior high schools

Name and Number of Course	Number of Weeks	Periods Weekly of—		
		Recitation	Laboratory or Teaching	Outside Preparation
<i>First Year</i>				
Identical with first year of A <sup>1</sup>				
<i>Second Year</i>				
English Language 4 . . . . .	28	2	-	2 hours
Literature 3 . . . . .	28	2	-	2 to 3 hours
Arithmetic 2 . . . . .	28	2	-	1 to 2 hours
Geography 2 <sup>3</sup> . . . . .	28	2	Occasional field trips	2 hours
History and Social Science 3 . . . . .	28	2	-	2 hours
Music 3 . . . . .	28	1	-	1 hour
Music 4 . . . . .	28	1	-	None
Biological Science 1 <sup>3</sup> . . . . .	28	4	-	4 hours
Physical Science 2 . . . . .	28	2	-	2 hours
English Language 11 . . . . .	28	1	-	1 hour
Drawing 3 } . . . . .	28	3	-	2 hours
Crafts 3 }				
Physical Education 3 . . . . .	28	2	-	1 hour
Education 7 . . . . .	10	-	Entire time	15 hours
Education 13 <sup>2</sup> . . . . .	10	4 <sup>2</sup>	-	4 hours
		24	-	20 to 22 hours
<i>Third Year</i>				
English Language 3 . . . . .	28	2	-	2 to 3 hours
Literature 7 . . . . .	28	2	-	2 to 3 hours
Music 4 . . . . .	28	1	-	None
Education 3 . . . . .	28	3	-	3 hours
Education 9 . . . . .	28	1	-	1 hour
Physical Education 5 . . . . .	28	2	-	2 hours
Physical Education 7 . . . . .	28	2	-	None
Education 7 . . . . .	10	-	Entire time	15 hours
and approximately 12 periods elected from the following:				
Literature 6 . . . . .	28	3	-	3 to 4 hours
History 4 . . . . .	28	4	-	4 hours
Arithmetic 4 . . . . .	28	3	-	2 to 3 hours
Geography 3 . . . . .	28	5	-	5 hours
Geography 7 . . . . .	28	3	-	3 hours
Drawing and crafts 4 . . . . .	28	4	-	2 hours
Biological science 2 . . . . .	28	3	-	3 hours
Physical science . . . . .	28	-	6	-

<sup>1</sup> Except that students in this course will be in a division by themselves and the work will be considered from the standpoint of the junior high school.

<sup>2</sup> In conjunction with Education 7.

<sup>3</sup> During 1926-1927, three periods a week will be taken from Biological Science 1 and added to Geography 2. The former will have one, and the latter five periods per week for this year only.

## C. COMMERCIAL DEPARTMENT

Designed for students preparing to teach in high schools of commerce or commercial departments in high schools and leading to the degree of bachelor of science in education

Name and Number of Course	Number of Weeks	Periods Weekly of—	
		Recitation	Outside Preparation
<i>First Year</i>			
English Language 5	38	2	2 hours
Shorthand 7	38	4	5 hours
Typewriting 1	38	4	None
History and Social Science 7	38	3	3 hours
Geography 4	38	2	2 hours
General Science	38	2	2 hours
Bookkeeping 1	38	3	4 hours
Education 4	38	2	3 hours
English Language 12	38	1	1 hour
Physical Education 6	38	1	1½ hours
Music 4	38	1	None
Physical Education 7	38	1	None
		26	24 hours
Typewriting 1a <sup>1</sup>	38	2	None
Office Training 1 <sup>1</sup>	38	4	3 hours
English Language 17 <sup>1</sup>	38	2	2 hours
<i>Second Year</i>			
English Language 6	35	2	2 to 3 hours
Shorthand 8	35	3	3 hours
Typewriting 2	35	3	1 hour
History and Social Science 10	35	2	2 hours
Arithmetic 3	35	2	3 hours
Geography 6	35	4	4 hours
Bookkeeping 2	35	3	4 hours
Education 10	19	3	3 hours
Salesmanship 1	19	3	3 hours
Music 4	35	1	None
Physical Education 7	35	1	None
		24	23 to 25 hours
<i>Third Year</i>			
Literature 5	19	2	2 hours
History and Social Science 9	19	3	3 hours
History and Social Science 8	19	3	3 hours
Business 1	19	3	3 hours
Education 17	19	3	3 hours
Salesmanship 2	19	2	2 hours
English Language 15	19	2	2 hours
Music 4	19	1	None
Business 6	19	-	-
and either			
Business 3	19	2	2 hours
Bookkeeping 6	19	3	3 hours
or			
Shorthand 6	19	3	4 hours
Typewriting 6	19	3	None
		24 or 25	23 or 22 hours

<sup>1</sup> Under certain conditions, these courses may be substituted for Shorthand 7 and Typewriting 1. See pages 18 and 03.

## C. COMMERCIAL DEPARTMENT — Concluded

Name and Number of Course	Number of Weeks	Periods Weekly of—	
		Recitation	Outside Preparation
<i>Fourth Year</i>			
Literature 4 . . . . .	30	2	2 to 3 hours
English Language 7 . . . . .	30	1	1 hour
English Language 16 . . . . .	30	1	1 hour
History and Social Science 11 . . . . .	30	2	2 hours
English Language 13 . . . . .	20	1	1 hour
Education 5 . . . . .	30	2	2 hours
Education 18 . . . . .	30	2	2 hours
Business 2 . . . . .	30	2	2 hours
Music 4 . . . . .	30	1	None
Education 8 . . . . .	8	—	—
and either			
Business 4 . . . . .	19	3	3 hours
Business 5 . . . . .	11	3	3 hours
Bookkeeping 3 . . . . .	30	4	4 hours
or			
Shorthand 3 or 9 . . . . .	19	3	3 hours
Typewriting 3 . . . . .	11	3	2 hours
Office Training 3 . . . . .	30	4	6 hours
		24	23 or 24 hours

Courses for elementary school teachers are marked A; for junior high school teachers, B; for commercial teachers, C.; for teachers of atypical children, D.

## ENGLISH LANGUAGE

ENGLISH LANGUAGE 1. (A, B) PREPARATION FOR TEACHING ENGLISH IN THE FIRST SIX GRADES. Discussion, reading, written work, criticism, conference. — Miss URBAN.

First year. Nineteen weeks, three recitations and three to four hours of preparation weekly.

Forms of composition, paragraph, sentence, and correct use of words studied intensively to guide students in preparing work for teaching. Emphasis on accurate and systematic habits of study and presentation.

ENGLISH LANGUAGE 2. (A) TEACHING OF ENGLISH IN THE FIRST SIX GRADES. Discussion, reading, written work, conference. — Miss URBAN.

Second year. Two recitations and two hours of preparation weekly.

Definite lesson plans for each grade, illustrating different lines of work: practice in adapting stories and other material for use in schools; study of good language books and books on the teaching of English.

Considerable training in criticising the plans of other students and in discussing them with the writer and with the teacher.

ENGLISH LANGUAGE 3. (B) TEACHING OF ENGLISH IN GRADES 7 AND 8 AND IN JUNIOR HIGH SCHOOL. — Miss URBAN.

Third year. Two recitations and two hours of preparation weekly.

Discussion of subject-matter and methods of training in use at present; selection and organization of material to accomplish definite aims in language and composition; a systematic and typical course of lessons worked out for one of the upper grades.

ENGLISH LANGUAGE 4. (B) COMPOSITION. Discussion, reading, themes, criticism, conference. — Miss URBAN.

Second year. Two recitations and two to three hours of preparation weekly.

Aim: to give advanced instruction in English, and training in oral and written composition.

An effort will be made to correlate this training with that of other departments, especially in literature, history, education, hygiene, and geography.

ENGLISH LANGUAGE 5. (C) RHETORIC AND COMPOSITION. Themes, criticism, dictation, correction of papers, conference. — Miss HARRIS.

First year. Two recitations and two hours of preparation weekly.

Study of the paragraph; the sentence (including grammar); words; the study of models; oral and written composition; spelling and definition; punctuation and capitalization. Aims: clear thinking and effective speech and writing.

ENGLISH LANGUAGE 6. (C) EXPOSITION, DESCRIPTION, NARRATION. — Miss HARRIS.

Second year. Two recitations and two to three hours of preparation weekly, and frequent conferences.

Collecting and organizing material and presenting it in oral or written form. Reading specimens of prose composition; guidance in reading for recreation. Many short and frequent long themes; training in securing and holding the attention of the class by reading aloud; giving abstracts of stories and of other reading; criticism; discussion. Aims: clear, full, and interesting presentation.

ENGLISH LANGUAGE 7. (C) BUSINESS ENGLISH AND CORRESPONDENCE. — Miss BRENNAN.

Fourth year. One recitation and one and one-half hours of preparation weekly.

Aim: to give the student a thorough training in business letter-writing. The work of the second half-year includes telegrams, cablegrams, postal service, and printers' marks.

ENGLISH LANGUAGE 8. (A, B) METHODS OF TEACHING READING IN GRADES 1 and 2. — Miss PORTER.

First year. Twelve weeks. Two recitations and two hours of preparation weekly.

A course dealing with the "learning to read" stage, and phonetics.

ENGLISH LANGUAGE 9. (A, B) READING AND STORY TELLING. — Miss PORTER.

First year. Twenty-six weeks. Two recitations and two hours of preparation weekly.

A course in the technique of reading and story telling which aims to meet both the personal and the professional needs of the student. The reading problems of grades 3 to 6, inclusive, are emphasized by means of observation, discussion, and practical plan-making.

For the junior high freshmen, the reading problems of the junior high school grades are emphasized.

ENGLISH LANGUAGE 10. (A) PRACTICE AND METHODS COURSE IN PENMANSHIP FOR TEACHERS OF THE FIRST SIX GRADES. — Mr. DONER.

Second year. Two recitations and one hour of preparation weekly.

Aim: to train students to write well on paper and on the blackboard, in order that they may possess the skill required to teach penmanship in the first six grades. Demonstration lessons before classes are required which give the student confidence and ability to teach. Class discussion of the best methods for securing the maximum of results in the minimum of time.

ENGLISH LANGUAGE 11. (B) PRACTICE AND METHODS COURSE IN PENMANSHIP FOR TEACHERS IN GRADES 7 AND 8 AND JUNIOR HIGH SCHOOL. — Mr. DONER.

Second year. One recitation and one hour of preparation weekly.

Aims and methods as in English Language 10.

ENGLISH LANGUAGE 12. (C) BEGINNER'S COURSE IN PENMANSHIP. — Mr. DONER.

First year. One recitation and one hour of preparation weekly.

Aim: to develop letter-form and freedom of movement.

ENGLISH LANGUAGE 13. (C) ADVANCED COURSE IN PENMANSHIP TO PERFECT FORM AND CONTROL OF MOVEMENT. — Mr. DONER.

Fourth year. One recitation and one hour of preparation weekly.

Training in three special branches of handwriting: ornamental, engrosser's script, and lettering. The aim is to assist students in simple engrossing work for diploma and certificate use.

ENGLISH LANGUAGE 15. (C) PENMANSHIP. — Mr. DONER.

One-half of third year. Two recitations and two hours of preparation weekly.

Application of penmanship to various uses in office work.

ENGLISH LANGUAGE 16. (C) PARLIAMENTARY PROCEDURE AND PUBLIC SPEAKING. — Miss BRENNAN.

Fourth year. One recitation and one hour of preparation weekly.

The conduct of public assemblages, speech composition, forms of public address, persuasion, processes of argument and refutation.

ENGLISH LANGUAGE 17. (C) Miss HARRIS.

First year. Two recitations and two hours of preparation weekly.

Students entering with satisfactory knowledge and skill in shorthand and typewriting may substitute this course with Office Training 1 and Typewriting 1a for Shorthand 7 and Typewriting 1.

## LITERATURE

LITERATURE 1. (A, B) CHILDREN'S LITERATURE. — Miss PORTER.

First year. Thirty-eight weeks. One recitation and two hours of preparation or observation weekly.

Aims: to lead to an acquaintance with and appreciation of subject-matter; to give an opportunity to study its use in the first six grades of the elementary school; and to give practice in selecting and organizing material for use in these grades.

For the junior high freshmen, the course includes literature suited for the junior high school grades and emphasis is placed upon that work.

LITERATURE 2. (A) APPRECIATION OF LITERATURE. — Miss HARRIS.

Second year. Two recitations and two to three hours of preparation weekly

This course aims to broaden the student's appreciation of literature and to give him help in selecting books for his general reading. Both standard and current writers are studied. The topics covered are: the enjoyment of poetry; how to tell a good novel; the selection of biographies and other books of inspiration. Each student chooses his own subject and writes during the year three long themes suggested by the main topics of the course.

LITERATURE 3. (B) TEACHING OF LITERATURE IN GRADES 7 AND 8 AND JUNIOR HIGH SCHOOL. — Miss PORTER.

Second year. Two recitations and two to three hours of preparation weekly.

This course, which takes up methods of classroom work, embraces studies in poetry, in popular stories and standard books, together with the means of arousing in children an appreciation for literature and of cultivating in them the habit of reading good books.

LITERATURE 4. (C) GENERAL LITERATURE. — Miss HARRIS.

Fourth year. Two recitations and two to three hours of preparation weekly. Occasional papers.

Aim: to arouse a keener appreciation and enjoyment of good literature. The various literary types are studied with their best representative authors, and some attention is given to historical development. Works of authors of admitted superiority are used to establish a standard of comparison, and these are followed by a study of contemporary writers.



IN THE TRAINING SCHOOL



## LITERATURE 5. (C) COMMERCIAL LITERATURE. — Miss BRENNAN.

One-half of third year. Two recitations and two hours of preparation weekly.

A study is made of the best of the current literature that deals with commercial and industrial conditions and activities. It is believed that some of the literature of this field is worthy of developing an appreciation for literature in general; at the same time it acquaints the student with the problems, ideals and significance of the wide field of commerce, in order that he may become a more intelligent high school teacher of commercial subjects.

## LITERATURE 6. (B) ADVANCED COURSE IN TEACHING LITERATURE. — Miss HARRIS.

Third year. Three recitations and from three to four hours of preparation weekly. Elective.

This course is for students who wish to specialize in teaching literature in the junior high school. It aims to give a background for the work, and is, therefore, largely academic. The subjects covered are: the technique of the drama, present tendencies of the theatre, Shakespeare for the junior high school; the great epics; ballads and other forms of lyrical poetry; some popular prose writings; the course of study.

## LITERATURE 7. (B) STUDIES IN LITERARY MOVEMENTS. — Miss HARRIS.

Third year. Two recitations and two to three hours of preparation weekly.

The aim of this course is not only to make the student familiar with some of the great masterpieces of literature, but to deepen his appreciation of significant changes in literary and social ideals. The subjects covered are: the short story, from Hawthorne to O. Henry; the development of the English novel, from the eighteenth century to the present day; the new poetry in its relation to standard forms; current essays.

## LIBRARY STUDY

## LIBRARY STUDY. (A, B) A COURSE IN THE TECHNICAL KNOWLEDGE AND USE OF LIBRARIES. — Miss BELL.

One-half of first year. One recitation, one laboratory or conference period and one hour of preparation weekly.

Aims: to bring students into close touch with the school library, show its resources and train to their efficient use; to encourage observation and practice in the home public library; to develop and foster the right attitude towards books and libraries. Topics: decimal classification; arrangement on the library shelf; card catalogue; magazine index; book index and table of contents; reference books; investigation of a subject in a library; government publications; book selection and buying; the general principles of classification and cataloguing; relations between the public library and the public school.

## HISTORY AND SOCIAL SCIENCE

## HISTORY AND SOCIAL SCIENCE 1. (A) METHODS OF TEACHING HISTORY IN THE ELEMENTARY SCHOOL. — Miss FITZHUGH.

First year. Two recitations and two hours of preparation weekly for one-half year; three recitations and three hours of preparation weekly for one-half year.

Discussion of aims and courses of study. Working acquaintance with the illustrative material of the field. Lesson planning, projects. Field trips.

## HISTORY AND SOCIAL SCIENCE 2. (A) Miss FITZHUGH.

Second year. Two recitations and two hours of preparation weekly.

First half year. Methods in teaching history in the first six grades: Discussion of aims and courses of study. Lesson planning. Projects. Socialized recitation. Standardized tests as applied to history. Field trips. Observation in the grades. Practice teaching.

Second half year. Methods in teaching community civics in the first six grades: Discussion of aims, methods, courses for first six grades. Close correlation with other subjects. Emphasis on the practical side, showing how under proper guidance pupils may profitably assume the responsibility of their conduct at work and at play, in school and at home. Field trips. Discussion of books and material available. Building up a civics library and laboratory.

HISTORY AND SOCIAL SCIENCE 3. (B) METHODS IN TEACHING HISTORY AND SOCIAL SCIENCE IN GRADES 7 AND 8 AND JUNIOR HIGH SCHOOL. — Miss CRUTTENDEN.

Second year. Two recitations and two hours of preparation weekly.

Development of general world history as it pertains to and explains American history from 1783. Discussion of aims, methods, and material in teaching history.

HISTORY AND SOCIAL SCIENCE 4. (B) PROBLEMS IN PRESENT DAY DEMOCRACY FOR JUNIOR HIGH SCHOOL. — Miss CRUTTENDEN.

Third year. Four recitations and four hours of preparation weekly. Elective.

*Current events:* Work based on current newspapers and magazines. Emphasis placed on material and methods suitable for junior high school.

*Community civics:* Study of aims, courses, materials, and methods for junior high school.

HISTORY AND SOCIAL SCIENCE 7. (C) HISTORY OF COMMERCE. Miss CRUTTENDEN.

First year. Three recitations and three hours of preparation weekly.

Survey of field of commerce from ancient times to the present. Special emphasis on emergence of present-day problems from past inheritances. Study of causes and effects. Stress on the importance of commercial relations to a people's progress and to their institutions at all times.

HISTORY AND SOCIAL SCIENCE 8. (C) ECONOMICS. CONTEMPORARY ECONOMIC PROBLEMS. — Miss CRUTTENDEN.

One-half of third year. Three recitations and three hours of preparation weekly.

Principles of economics. Emphasis on the theoretical side with practical application whenever possible.

HISTORY OF SOCIAL SCIENCE 9. (C) COMMERCIAL LAW. — Mr. PHILLIPS.

One-half of third year. Three recitations and three hours preparation weekly.

An inductive study of the application of the principles of justice to ordinary commercial relationships, aiming to develop a judicial habit of mind in the consideration of business affairs, and to acquaint the student, by the use of the case method, with interpretations governing business relationships.

HISTORY AND SOCIAL SCIENCE 10. (C) PRESENT-DAY PROBLEMS. — Miss CRUTTENDEN.

Second year. Two recitations and two hours of preparation weekly.

A study of current news. Work based on newspapers and magazines, with discussions concerning policies of papers, methods of getting news, publicity, public opinion. Opportunity will be given for individual investigation of some present-day problems, with emphasis on their industrial and commercial phases.

HISTORY AND SOCIAL SCIENCE 11. (C) CONTEMPORARY ECONOMIC PROBLEMS. — Miss CRUTTENDEN.

Fourth year. Two recitations and two hours of preparation weekly.

Continuation of work of third year. Discussion of contemporary economic problems as developed in current literature and through personal investigation.

HISTORY AND SOCIAL SCIENCE 12. (B) METHODS OF TEACHING HISTORY IN THE JUNIOR HIGH SCHOOL. — Miss CRUTTENDEN.

First year. Two recitations and two hours of preparation weekly for one-half year; three recitations and three hours of preparation weekly for one-half year.

Development of general world history as it pertains to and explains American history from the period of discovery to 1783.

## EDUCATION

EDUCATION 1. (A, B) FIRST COURSE IN PSYCHOLOGY. — Mr. ROCKWELL.

First year. Two recitations and two hours of preparation weekly.

The course includes: a brief, popular study of how the nervous system works; the influence of inherited tendencies; how we learn; how we break old habits and form new ones; observation and conference in the training school.

EDUCATION 2. (A) EDUCATIONAL PSYCHOLOGY. — Mr. ROCKWELL.

Second year. One recitation and two hours of preparation weekly.

The course includes: aims of elementary education; applications of psychology to elementary school subjects; the teacher's part in the whole organization of a school system; problems of classroom management; present trends in elementary schools; teacher's ideals.

EDUCATION 3. (B) EDUCATIONAL PSYCHOLOGY WITH SPECIAL REFERENCE TO THE JUNIOR HIGH SCHOOL. — Mr. MOODY.

Third year. Three recitations and three hours of preparation weekly.

The larger problems of educational psychology: changes to be made in human beings; agencies employed in making these changes; variations in the capacities which human beings possess for acquiring the changes; economic methods by which the changes may be brought about. A discussion of differentiated curricula, special classes; technique of educational and intelligence tests; efficiency of school methods; remedial instruction for deficiencies discovered through the use of tests; psychology of school subjects.

EDUCATION 4. (C) FIRST COURSE IN THE PSYCHOLOGY OF BUSINESS. — Mr. ROCKWELL.

First year. Two recitations and three hours of preparation weekly.

The course includes: a short study of use we make of the nervous system; inherited traits; how we learn; the effect of time and effort in what we practice; economy in the mental processes used; the power of suggestion.

EDUCATION 5. (C) PEDAGOGY AND ITS APPLICATION IN COMMERCIAL TEACHING. — Mr. SPROUL.

Fourth year. Two recitations and two hours of preparation weekly.

The course embraces a brief summary of the history of commercial education in the United States; the place of commercial training in the high school; recent surveys; present status and tendencies; the organization and administration of a commercial department; the duties of a director; and special methods in the teaching of the technical commercial subjects.

EDUCATION 6. (A) PRACTICE TEACHING.

Second year. Ten weeks, thirty periods weekly.

EDUCATION 7. (B) PRACTICE TEACHING.

Second and third year. Ten weeks, thirty periods weekly.

EDUCATION 8. (C) PRACTICE TEACHING.

Fourth year. Eight weeks, thirty periods weekly.

EDUCATION 9. (A, B) PEDAGOGY. — Mr. PITMAN.

Second year of elementary course; third year of junior high course. One recitation and one hour of preparation weekly.

The ends and aims of education; contemporaneous problems in elementary and secondary education; special investigations and reports; school organization and administration; school laws of Massachusetts; professional ethics.

EDUCATION 10. (C) EDUCATIONAL PSYCHOLOGY. — Mr. ROCKWELL.

Second half of second year. Three recitations and three hours of preparation weekly.

A study of the growth and the possibility of development of various mental processes. The aim is to present those facts and principles which have direct application to the problems of teaching, to inspire the student to a study of their application, and to develop the psychological basis of method.

EDUCATION 11. (A, B) OBSERVATION AND PARTICIPATION IN THE TRAINING SCHOOL. — Mr. MOODY and the several grade supervisors.

One-half of first year. One recitation, one observation period and one hour of preparation weekly. This is in addition to the observation which is carried on in the training school under the direction of the instructors in the several courses in the normal school.

The aim is to introduce the student to the problems of teaching through the study of the organization of the routine of the classroom, the program, economy of classroom management, discipline, attendance, lesson plans and other problems; the observation and the discussion of the teaching of the supervisors; and such participation in the work of the training school as seems feasible.

EDUCATION 13. (A, B) Elementary School Technique — Mr. MOODY.

Second year. Four recitations and four hours of preparation weekly. Given in conjunction with Education 6 (A) and Education 7 (B).

Problems growing out of teaching; factors that condition teaching; selection and organization of subject-matter; formal class period; methods of teaching; reconsideration of the psychology of how children learn, the laws of learning; forming habits and rote associations; developing the emotions; developing individuality; adapting instruction to individual differences; teaching pupils to study; measuring results of teaching; tests and standards.

EDUCATION 12. (D) PSYCHOLOGY OF SUBNORMAL CHILDREN. — Miss WALKER.

Third year. Five recitations and five hours of preparation weekly.

The course aims to give a fundamental knowledge of individual differences. Brightness and dullness; measurement of same; relation of brain to differences; physical defects; various child ages; simple and complex mental processes; heredity versus environment; organization of education.

EDUCATION 14. (D) METHODS. — Miss WALKER.

Third year. Five recitations and five hours of preparation weekly.

State laws for the establishment of special classes; history and function of such classes; identification and selection of subnormal children; organization and equipment of special classes; training of capacities; follow-up work; case histories; visits to state institutions.

EDUCATION 15. (D) MENTAL TESTING. — Miss WALKER.

Third year. Five recitations and five hours of preparation weekly.

The aim of the course in this field is to secure scientific methods of identification of subnormal children. Studies of various measuring scales. Method of making diagnosis. Duties of teacher, school nurse, physician, and psychologist. Growth of clinics in the United States. State program for the care of the defective. Preventive measures. Mental hygiene. Practice will be given in actual testing of children.

EDUCATION 16. (D) PRACTICE TEACHING.

Third year. Nine to twelve weeks, thirty periods weekly.

Practice includes observation and participation in the special class in the training school, and also work under supervision in classes for the deaf in Lynn and Beverly.

EDUCATION 17. (C) COMMERCIAL EDUCATION. — Mr. SPROUL.

One-half of third year. Three recitations and three hours of preparation weekly.

Aim: to develop the principles underlying business education; to acquaint the student with the agencies for commercial education; and to review current practices in high schools.

EDUCATION 18. (C) EDUCATIONAL AND VOCATIONAL GUIDANCE. — Mr. SPROUL.

Fourth year. Two recitations and two hours of preparation weekly.

Aim: to acquaint students with the problems and principles of educational and vocational guidance, and their importance and application in junior and senior high school courses.

## MUSIC

MUSIC 1. (A, B) ELEMENTARY MUSIC. — Mr. ARCHIBALD.

First year. One recitation and one hour of preparation weekly.

Voice training, music reading, ear training, and writing of symbols used to represent the time and tune of music. The subject-matter of this course is practically the work of the first six grades of the elementary school. Melody writing as a means of illustrating the various problems is required.

MUSIC 2. (A) — Mr. ARCHIBALD.

Second year. One recitation and one hour of preparation weekly.

Aim: to familiarize the students with the music work of the first six grades, and to acquaint them with the best ways of presenting the problems. The child voice, song interpretation, and part singing are some of the topics discussed. Outlines of the grade work are given and teaching plans of the principal subjects are made.

MUSIC 3. (B) — Mr. ARCHIBALD.

Second year. One recitation and one hour of preparation weekly.

In addition to the work of Music 2 some of the problems of the junior high school are studied.

MUSIC 4. (A, B, C) MUSIC APPRECIATION AND GENERAL SINGING. — Mr. ARCHIBALD.

Required of all members of the school. One recitation weekly throughout the course.

Chorus singing, including community music and the study of standard choruses. Students receive instruction in the use of the baton and in chorus conducting. During the year several concerts and lectures are given by professional musicians.

## ART

## DRAWING AND CRAFTS

DRAWING 1. (A, B) A COURSE IN DRAWING, COLOR, DESIGN AND ART APPRECIATION. — Miss BAIRD.

One-half of first year. Two recitations and one hour of preparation weekly.

The course is designed to create and foster a knowledge and appreciation of art. There is frequent observation of teaching and methods in the training school. The illustrative work is closely related to other studies in the curriculum. A general review of work experienced or observed in the public schools is included.

CRAFTS 1. (A, B) A COURSE DEALING WITH SIMPLE PROJECTS IN INDUSTRIAL ARTS. — Miss BAIRD.

One-half of first year. Two recitations and one hour of preparation weekly.

Aims: to train teachers for the first six grades of elementary schools along practical and industrial lines; to give the ability to make, read and apply simple structural drawings and patterns; to use simple hand tools; and to apply this knowledge of craftsmanship to other studies in the curriculum. There is frequent observation of the work in the training school, visits to shops, gardens, etc.

DRAWING 2. (A) A COURSE IN DRAWING, COLOR, DESIGN, ART APPRECIATION AND METHODS OF TEACHING. — Mr. WHITNEY.

One-half of second year. Three recitations and two hours of preparation weekly.

Aims: to prepare teachers for the first six grades of elementary schools and to cultivate taste and art appreciation. Courses of study are planned and methods of teaching are studied and applied in the actual work in the training school. Blackboard sketching is applied in other studies in the curriculum.

CRAFTS 2. (A) A COURSE DEALING WITH ELEMENTARY PREJECTS IN BOOK-BINDING, POTTERY, WEAVING, ETC. — Mr. WHITNEY.

One-half of second year. Three recitations and two hours of preparation weekly.

As in the previous course the aims are: the ability to make, read and apply structural drawings and patterns to the actual construction of simple projects; the ability to teach such work in the first six grades in the elementary schools; to appreciate purpose and fitness and good structural design; and to apply these to all industrial work.

**DRAWING 3. (B) — Mr. WHITNEY.**

One-half of second year. Three recitations and two hours of preparation weekly.

This course includes harmonics of color to be applied to school projects, the interior of the schoolroom or home; plans and color schemes for flower gardens, etc.; decorative and structural design; pictorial drawing involving principles of foreshortening and convergence; picture study; nature drawing; and blackboard sketching.

**CRAFTS 3. (B) — Mr. WHITNEY.**

One-half of second year. Three recitations and two hours of preparation weekly.

A continuation of Crafts 1, consisting of more advanced projects, adapted to the junior high school; observation and practice in modeling, printing, woodworking and the relation of drawing and the crafts to gardening and sewing.

**DRAWING 4. (B) METHODS AND PRACTICE FOR STUDENTS PREPARING TO TEACH IN GRADES 7 AND 8 AND THE JUNIOR HIGH SCHOOL. — Mr. WHITNEY.**

One-half of third year. Four recitations and two hours of preparation weekly. Elective.

Aims: to offer a general survey of the history of architecture, sculpture and painting; to familiarize the pupils with the work required in the higher grades along the lines of drawing, applied design, nature work, etc. The course comprises the preparation and dyeing of papers, reeds and fabrics for the work in industrial arts; the making and application of good designs in form and decoration; the drawing of trees, plants and details studied in the nature course; and the drawing of simple objects and groups in outline, mass and color. The major part of the course is devoted to definite school projects, methods and practice teaching.

**CRAFTS 4. (B) INTENDED TO FAMILIARIZE THE PUPIL WITH THE COURSES OF STUDY, METHODS AND DEMANDS MADE UPON TEACHERS IN GRADES 7 AND 8 AND THE JUNIOR HIGH SCHOOL. — Mr. WHITNEY.**

One-half of third year. Four recitations or shop periods and two hours of preparation weekly. Elective.

Observation and practice in mechanical drawing, projection, and development; book-binding, weaving, modeling, printing, and elementary woodworking. The school and home gardens are planned, drawings made to scale, and the color schemes applied.

**CRAFTS 6. (B) INDUSTRIAL PROJECTS. — Mr. LITTLE.**

A garden, comprising half an acre, is worked on the community basis, and is planted entirely to vegetables, which are sold to families living in the vicinity of the school and to local dealers. This garden is planted, cared for, and the products harvested and marketed, by the boys of the seventh and eighth grades. Normal school students observe and assist in this work.

There is also opportunity for a limited number of students to receive instruction in both woodworking and printing. These courses are elective and are given out of regular school hours.

**CRAFTS 8. (A, B, C) COOKING AND SEWING. — Miss ADAMS.**

The cooking course is designed to give a general knowledge of the principles of cooking, food values, preparation of foods, and serving of simple meals.

The purpose of the sewing course is to teach the student practical application of hand and machine sewing in making simple garments.

These courses are elective and are given out of regular school hours.

**GARDENING 1. (A) — Miss GOLDSMITH.**

Second year. Constitutes the work in nature study for the spring months.

Aim: to give practical experience in garden work and acquaint the student with methods and devices for carrying on school and home gardens.

**<sup>3</sup> GARDENING 3. (B) — Miss GOLDSMITH.**

Second year. Constitutes the work in nature study for the spring months.

Aim: to give experience in garden planning and the growing of common crops. Methods of cultivation and the care of both vegetables and flowers receive attention.

**GARDENING 2. (B) — Miss GOLDSMITH.**

Third year. Constitutes the work in nature study for the spring months.

Fulfills practically the same conditions as Gardening 1 (A), except that special attention is given to kinds of work required in grammar grades or the junior high school.

<sup>3</sup> Not given in 1926-1927; see foot note 3, page 14.

## ARITHMETIC

ARITHMETIC 1. (A) METHODS OF TEACHING PRIMARY ARITHMETIC. — Miss STONE.

First year. Three recitations and two to three hours of preparation weekly.

This course takes up a professionalized treatment of subject matter for the first six grades of the elementary school; a study of standardized tests; some work in the social-economic arithmetic needed by every adult; a brief history of arithmetic to explain the present content of arithmetic courses; provision for bringing students up to standard skill in fundamental operations; provision for practice in problem solving.

ARITHMETIC 1. (B) SOCIAL-ECONOMIC ARITHMETIC. — Miss STONE.

First year. Three recitations and two to three hours of preparation weekly.

This course contains a brief review of the subject matter of the first six grades; a thorough treatment, from the point of view of information rather than computation, of the following topics: percentage, banking, thrift, investment, taxes and insurance; provision for bringing each student up to standard skill in fundamentals; provision for practice in problem solving.

ARITHMETIC 2. (B) METHODS OF TEACHING ARITHMETIC IN GRADES 7 AND 8 AND IN THE JUNIOR HIGH SCHOOL. — Miss STONE.

Second year. Two recitations and one to two hours of preparation weekly.

This course takes up courses of study for grades 7 and 8; professionalized treatment of subject matter for these grades; standardized tests; a brief history of arithmetic to explain the present content of arithmetic courses; the teaching of intuitive geometry.

ARITHMETIC 4. (B) TEACHING MATHEMATICS IN THE THIRD YEAR OF THE JUNIOR HIGH SCHOOL. — Miss STONE.

Third year. Three recitations and two to three hours of preparation weekly. Elective.

This course is intended for students who wish to teach mathematics in the third year of the junior high school. It takes up phases of geometry, algebra, trigonometry, and a study of statistics adapted to the work. Text-books are reviewed and the subject matter covered in a practical way.

ARITHMETIC 3. (C) COMMERCIAL ARITHMETIC, ADVANCED COURSE. — Miss BRENNAN.

Second year. Two recitations and three hours of preparation weekly.

The course is designed to give a review of elementary principles in arithmetic, the application of these principles to commercial work, and methods of handling the subject in high schools.

## GEOGRAPHY

GEOGRAPHY 1. (A) PRINCIPLES OF GEOGRAPHY AND METHODS FOR THE ELEMENTARY GRADES. — Miss WARE.

First year. Three recitations, with regular field and laboratory work, and three hours of preparation weekly.

General course in geography showing how man's activities are influenced by the physical factors of his environment, such as relief, climate, and natural resources. Throughout the course, methods of teaching are discussed, with added emphasis in the last part of the year.

GEOGRAPHY 2. (B) CONTINENTAL GEOGRAPHY. — Miss WARE.

Second year. Two recitations and two hours of preparation weekly, with occasional field trips.

This course develops a background for teachers in grades 7 and 8 and the junior high school. The continents are studied to build up a knowledge of their life relations, and to illustrate various methods of approach and treatment. Acquaintance is made with all of the modern textbooks, readers, and manuals, and with other supplementary material.

GEOGRAPHY 3. (B) JUNIOR HIGH SCHOOL GEOGRAPHY. — Miss WARE.

Third year. Five recitations, five hours of preparation, and occasional teaching lessons in the training school. Prerequisites, Geography 1 and Geography 2. Elective.

As this course is primarily to prepare students to teach geography courses of the junior high school it includes the following: a study of the great world powers and the problems that confront them; commercial and industrial geography; methods of teaching geography in the junior high school grades; current geography.

GEOGRAPHY 4. (C) PRINCIPLES OF GEOGRAPHY. — Miss WARE.

First year. Two recitations and two hours of preparation weekly.

This course is designed as a foundation for all subsequent geography courses. A knowledge of the physiographic factors, their relations to each other, the diverse environments of the earth as determined by these relations, and life's responses to these diversities are the fundamentals of the science of geography.

GEOGRAPHY 6. (C) COMMERCIAL AND INDUSTRIAL GEOGRAPHY. — Miss WARE.

Second year. Four recitations and four hours of preparation weekly, with an afternoon every third week for studying a local industry at first hand.

Aim: to prepare students to become teachers of commercial and industrial geography in high schools of New England. A course for high schools is built up and discussed, based upon the four fields of commerce and industry: primary production, transportation, manufacturing or secondary production, and consumption. All modern textbooks on the subject are used for reference, and various illustrative materials are introduced. The industrial countries are particularly studied with especial emphasis upon the United States. Many industries are studied by means of motion pictures.

GEOGRAPHY 7. (B) JUNIOR HIGH SCHOOL GEOGRAPHY. — Miss WARE.

Third year. Three recitations and three hours of preparation weekly, with occasional field trips. Prerequisites, Geography 1 and Geography 2. Elective.

Aim: to prepare students to become teachers of geography in grades 7 and 8 and the junior high school. A study is made of regional geography for the seventh grade through the selection and interpretation of the geographic regions of a type continent (usually South America); for the eighth or ninth grades a study is made of industrial and commercial United States,—its place as a world economic power. Considerable attention is paid to the geography of current world events.

GEOGRAPHY 8. (B) PHYSICAL GEOGRAPHY. — Miss WARE.

First year. Three recitations and three hours of preparation weekly.

This course is designed to furnish a training in the elements of physical geography necessary for advanced work in the field of geography.

## SCIENCE

NATURE STUDY. (A) — Miss GOLDSMITH.

Second year. Four recitations and four hours of preparation weekly.

Occasional papers. Laboratory work given in place of regular preparation or recitation at the discretion of the instructor. The course is intended to give first-hand, working knowledge of the plants and animals of the locality and fit the students to teach nature study in the first six grades. Birds, insects, common mammals, trees, flowers, fruits, seeds, and germination are among the subjects taken. Soils, tillage and fertilizers are studied as an introduction to garden work.

(See Gardening 1 (A).)

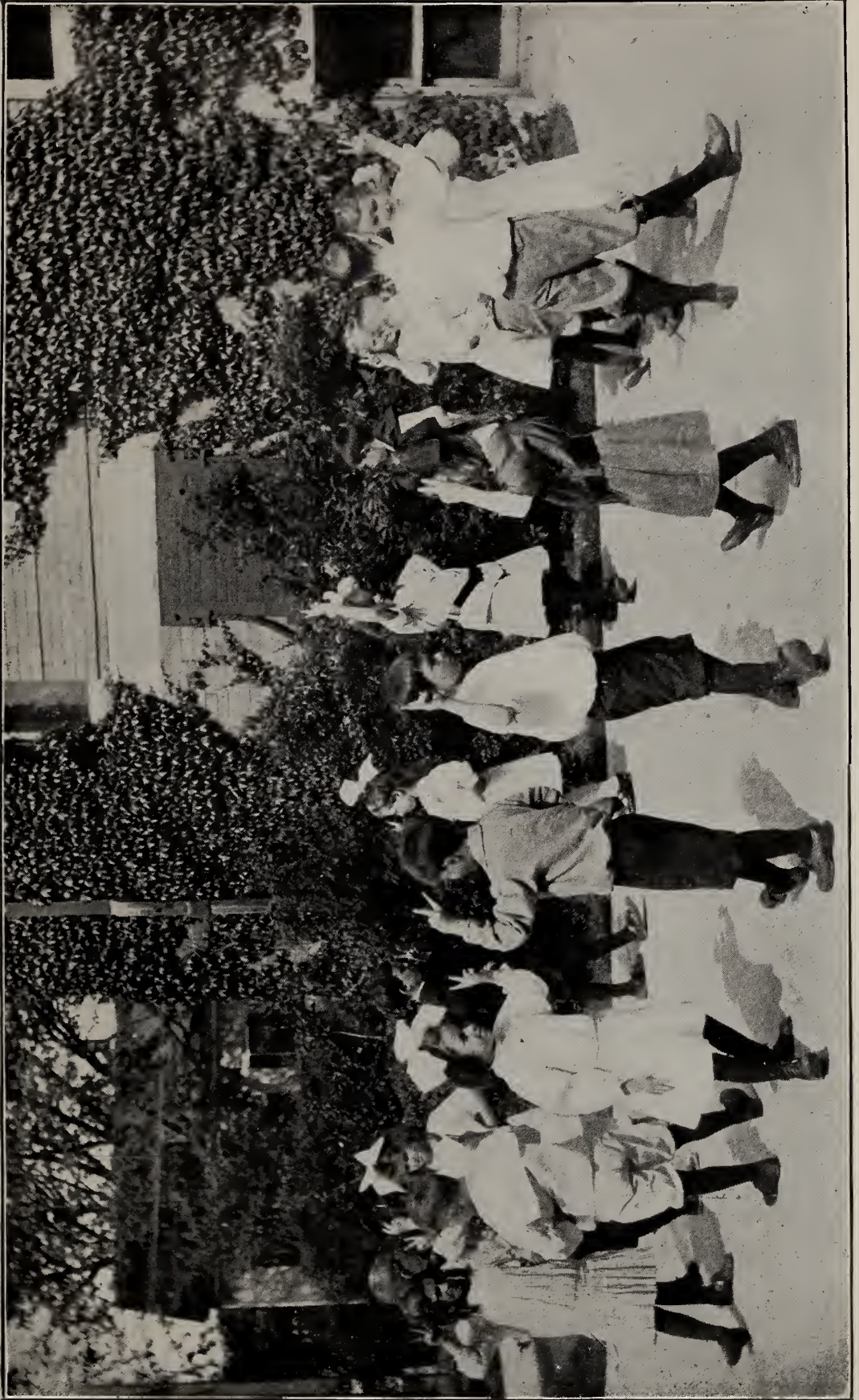
BIOLOGICAL SCIENCE 1. (B) — Miss GOLDSMITH.

Second year. Four recitations and four hours of preparation weekly.

A course primarily intended to lay the foundation for Biological Science 2. Field work is done as long as the season permits, and laboratory work during the winter. Project work is carried on throughout the year. Students are made familiar with the plant and animal life common to the community, particular attention being given to the economic aspects. Occasional papers.

(See Gardening 3 (B).)

During 1926-1927, three periods a week will be taken from Biological Science 1 (B) and added to Geography 2. The former will have but one period a week for this year only, and will be as follows:



FOLK DANCING



BIOLOGICAL SCIENCE 1. (B) — Miss GOLDSMITH.

Second year. One recitation and one to two hours of preparation weekly.

A course planned primarily to give acquaintance with the material and methods used in the upper grades or junior high school. Field work is done whenever possible and laboratory work substituted for recitations at the discretion of the instructor. Plant and animal life common to the community will be studied, particular attention being paid to the economic aspect. Occasional papers.

BIOLOGICAL SCIENCE 2. (B) — Miss GOLDSMITH.

Third year. Three recitations and three hours of preparation weekly. Elective.

The course is a continuation of Biological Science 1 (B), and is intended to prepare the student to teach in the grammar grades or the junior high school. It consists of recitations, laboratory and field work, discussions and presentations by the students, with occasional papers. Special emphasis is laid on research work and field trips, and the correlation with other branches of study such as civics, geography, English, and physical science. The consideration of such larger topics as forestry, the natural resources of a community, etc., form an important part of the work. Gardening occupies practically all of the spring term.

(See Gardening 2 (B).)

PHYSICAL SCIENCE 1. (A) — Mr. WHITMAN.

Second year. Two recitations and two hours of preparation weekly.

The course is intended to afford a broad outlook over the field of science and an insight into the ways in which science is useful to man. Students report to the class the results of their own individual study. The project method is employed to a large extent.

It is recommended that the students put the major part of their time upon those science projects which are of special interest to them, or which they have exceptional opportunities to study. The natural interests of different individuals will, when brought together, give a course which covers the home, the school, public utilities, industries and the world of nature.

PHYSICAL SCIENCE 2. (B) — Mr. WHITMAN.

Second year. Two recitations and two hours of preparation weekly.

This course is organized around the home and community and includes the important science principles involved in the human activities of the environment. Science as training for citizenship, and the relation of science to civics, are given attention. Opportunity for project work by individual students is offered.

GENERAL SCIENCE 2. (B) — Mr. WHITMAN.

Third year. Three double laboratory periods: equivalent to three hours of class work and three hours of preparation weekly. Elective.

This course aims to prepare one to teach general science in the junior high school. The work consists largely in laboratory practice, including experiments, preparation of apparatus for demonstration, and devices for teaching in the seventh and eighth grades or first year of high school. It also provides teaching practice under supervision in the training school.

GENERAL SCIENCE 1. (C) — Mr. WHITMAN.

First year. Two recitations and two hours of preparation weekly.

The study of science in everyday life and of science in relation to the arts and industries. Students report on investigations or projects in addition to the formal class work. Many scientific principles involved in common processes are illustrated by demonstration.

## PHYSICAL EDUCATION

PHYSICAL EDUCATION 1. (A, B) PHYSICAL TRAINING. — Miss HALE.

First year. Three gymnasium periods and one hour of preparation weekly.

A course in all phases of physical education is given in the first year to improve the physical condition of the student. Attention is paid to individual needs, which are ascertained from a thorough medical examination given each student upon entrance. Material is also given which is adaptable to elementary school teaching,—gymnastics, folk dancing, and games.

PHYSICAL EDUCATION 2. (A) PHYSICAL TRAINING. — Miss WALLACE.

Second year. Two gymnasium periods and one hour of preparation weekly.

One period a week is devoted to work which is for the benefit of the student herself, emphasis being placed on corrective exercises and on the learning of sports which may be followed in later life. In the second period, weekly, the student is given a comprehensive program of work in physical education for the first six grades, with methods and opportunity for practice teaching.

PHYSICAL EDUCATION 3. (B) PHYSICAL TRAINING. — Miss WALLACE.

Second and third years. Two gymnasium periods and one hour of preparation weekly.

The type of work follows that of Physical Education 1. Games, athletics, folk dances, and corrective exercises which are suitable for the child in the junior high school are given, with practice teaching of this work.

PHYSICAL EDUCATION 4. (A) GENERAL HYGIENE. — Miss WALLACE.

Second year. Two recitations and two hours of preparation weekly.

A course which aims to give the student a knowledge of the functioning and care of his own body, as well as the newest and best methods of presenting the subject of health to children of the elementary school. The study of communicable diseases, first aid treatment, and correct sanitation of a school building are included.

PHYSICAL EDUCATION 5. (B) HYGIENE AND SANITATION. — Miss WALLACE.

Third year. Two recitations and two hours of preparation weekly.

To the work of the preceding course is added those phases of hygiene and sanitation which are of most interest to pupils in the seventh and eighth years of school, such as public health problems, milk and water supply, sewage disposal, and the control of communicable diseases.

PHYSICAL EDUCATION 6. (C) PERSONAL HYGIENE. — Miss WALLACE.

First year. One recitation and one and one-half hours of preparation weekly.

The purpose of this course is to aid the student to form right habits of living, and to gain some knowledge of social hygiene, including family and industrial hygiene.

PHYSICAL EDUCATION 7. (B, C) — Miss HALE, Miss WALLACE.

Each year of commercial course. One gymnasium period weekly.

The aim of this course is to provide the right kind of regular exercise throughout the school years, to stimulate a love of activity which shall continue after school years, and to develop the posture, physical poise, and alertness of mind and body which are so necessary in the equipment of a teacher.

PHYSICAL EDUCATION 8. (B, C) — Mr. CROSIER.

Two periods weekly.

A required course for men covering physical education methods for the elementary and junior high schools, with special emphasis on recess games, interclass and interschool competition, arranged by seasons. Also health exercises, apparatus and games for the individual health of the men.

## SHORTHAND

SHORTHAND 7. (C) GREGG. INTRODUCTORY COURSE. — Miss EDWARDS.

First year. Four recitations and five hours of preparation weekly.

Aims: to teach the principles, wordsigns, and phrases of the system thoroughly; to read fluently from copper-plate notes; to develop habits which make for efficiency in taking dictation; and to build up a vocabulary usable at the rate of sixty words a minute.

(For conditional substitute for this course, see English language 17, Typewriting 1a and Office Training 1.)

SHORTHAND 8. (C) GREGG. ADVANCED COURSE. — Miss EDWARDS.

Second year. Three recitations and three hours of preparation weekly.

Aims: to drill on fundamentals; to develop a word-carrying capacity; to train the student to write from dictation from one hundred to one hundred twenty-five words a minute, and to read back or transcribe accurately.

SHORTHAND 3. (C) PITMAN (AMERICAN PHONOGRAPHY). METHODS COURSE. — Miss BADGER. Elective.

First half of fourth year. Three recitations and three hours of preparation weekly. For alternative course, see Shorthand 9.

Aims: to discuss methods of teaching shorthand, of handling dictation and speed practice, of correlating shorthand and typewriting through transcription and office training; to prepare lists of sources and kinds of supplies and equipment; to work out suggestive courses of study for shorthand and office training; to develop type lesson plans; and to compare textbooks and shorthand systems.

SHORTHAND 6. (C) DEVELOPMENT OF AMANUENSIS CAPACITY. — Miss EDWARDS. Elective. Taken in conjunction with Typewriting 6.

One-half of third year. Three recitations and four hours of preparation weekly.

Further development of individual skill in shorthand writing and its practical applications.

SHORTHAND 9. (C) GREGG. METHODS COURSE. — Miss EDWARDS.

First half of fourth year. Three recitations and three hours of preparation weekly. Elective.

May be elected instead of Shorthand 3.

## TYPEWRITING

TYPEWRITING 1. (C) FOUNDATION COURSE FOR BEGINNERS. — Miss BADGER. First year. Four laboratory periods weekly.

Aim: to make of each student an accurate touch operator by giving a thorough knowledge of the keyboard and of the use of the various parts of the machine, and by teaching him to write rhythmically. During the last quarter accuracy tests are given.

(For conditional substitute for this course, see English Language 17, Typewriting 1a and Office Training 1.)

TYPEWRITING 1a. (C) — Miss BADGER.

First year. Two laboratory periods weekly.

Aims: to develop an efficient typewriting technique; to develop ideals and ability in arrangement; and to give a considerable amount of practical experience. (A conditional substitute, with English 17 and Office Training 1, for Shorthand 7 and Typewriting 1.)

TYPEWRITING 2. (C) ADVANCED COURSE. — Miss BADGER.

Second year. Three laboratory periods and one hour of preparation weekly.

Letter arrangement, tabulation, legal work, specifications, etc. Special attention is given to speed work and transcription from shorthand notes.

TYPEWRITING 3. (C) METHODS COURSE. — Miss BADGER.

Second half of fourth year. Three periods, recitation and laboratory, and two hours of preparation weekly for eleven weeks. Elective.

This course discusses the work of Typewriting 1 and Typewriting 2 from the professional viewpoint. General methods are considered; textbooks are examined and criticized; courses of study, adapted to different groups of students, are planned.

TYPEWRITING 6. (C) AMANUENSIS TYPING. — Miss BADGER.

One-half of third year. Three periods weekly in conjunction with Shorthand 6. Elective.

Aim: increased excellence and attainment of commercial standards in transcription.

## OFFICE TRAINING

OFFICE TRAINING 1. (C) OFFICE APPLIANCES. — Miss EDWARDS.

First year. Four laboratory periods and three hours of preparation weekly.

Students entering with satisfactory knowledge and skill in shorthand and typewriting may substitute this course with English language 17 and Typewriting 1a for Shorthand 1 and Typewriting 1.

Aims: to give the student facility in operating office appliances such as the multigraph, the typesetter, the adding and calculating machines, the dictaphone, the mimeograph and the mimeoscope; also instruction and practice in the various methods of filing.

OFFICE TRAINING 3. (C) SECRETARIAL TRAINING. — Miss EDWARDS.

Fourth year. Four recitations and six hours of preparation weekly. Elective.

Duties and responsibilities of the private secretary; personal qualifications; the secretary's correspondence, treatment of callers and customers; preparation of reports and outlines; use of graphs and charts; preparation of printed documents; routine business; reference books and sources of information; relation to office force; the secretary as office manager; organizing the work.

## BOOKKEEPING

BOOKKEEPING 1. (C) INTRODUCTORY COURSE. — Mr. PHILLIPS and Miss BRENNAN.

First year. Three recitations and four hours of preparation weekly.

Aim: to teach elementary principles of accounting, the routine of bookkeeping, and to develop appreciation of business situations and problems.

The students will be grouped in two sections based on previous preparation, thus permitting advanced students to do more intensive work.

BOOKKEEPING 2. (C) ADVANCED COURSE. — Mr. PHILLIPS.

Second year. Three recitations and four hours of preparation weekly.

Special attention is given to principles underlying the construction of accounts and their classifications, and the preparation and interpretation of business statements to show condition and progress of the business. The application of accounts to varied lines of work, elements of cost accounting and variations due to form of organization are studied.

BOOKKEEPING 3. (C) ELEMENTARY ACCOUNTING. — Mr. PHILLIPS.

Fourth year. Four recitations and four hours of preparation weekly. Elective.

A comprehensive study of balance sheets and statements of various kinds; a detailed consideration of assets and liabilities, depreciation, reserves, surplus, capital and revenue expenditures, statements of affairs, deficiency account, realization and liquidation statements; also the study of accounts of non-trading concerns, as societies, clubs, etc. It includes also a study of the problems, methods, and aims of teaching bookkeeping in the high school.

BOOKKEEPING 6. (C) COST ACCOUNTING. — Mr. PHILLIPS.

One-half of third year. Three recitations and three hours of preparation weekly. Elective.

This course includes factory cost finding, illustrating production records and their significance; work in the preparation of technical manufacturing reports, business statements and balance sheets.



TYPEWRITING ROOM



## SALESMANSHIP

SALESMANSHIP 1. (C) RETAIL SELLING. — Miss BRENNAN.

First half of second year. Three recitations and three hours of preparation weekly.

The study of merchandise, store system, store practice, business ethics, employment problems, drill in fundamental operations of selling.

Students will participate in actual selling, in approved stores, during the month between Thanksgiving and Christmas. It is recommended that, when possible, students obtain a month or more of selling experience before taking up the course.

SALESMANSHIP 2. (C) ADVANCED SALESMANSHIP AND ADVERTISING. — Miss BRENNAN.

One-half of third year. Two recitations and two hours of preparation weekly.

Aims: to develop the fundamental principles of salesmanship and to show their application. To study the relation of advertising to the sales department, other departments, and the business as a whole; a general survey of the various departments of advertising, including commercial art, display, engraving; periodicals, house organs and other media; trade-marks, etc.

## BUSINESS

BUSINESS 1. (C) BUSINESS ORGANIZATION AND ADMINISTRATION. — Mr. SPROUL.

One-half of third year. Three recitations and three hours of preparation weekly.

The study of business as a science; forms of business enterprise; functional divisions of production, sales, accounting and finance; problems of management, labor and its reward; types of internal organization.

BUSINESS 2. (C) ELEMENTS OF BANKING. — Mr. PHILLIPS.

Fourth year. Two recitations and two hours of preparation weekly.

The economic service of banks and banking systems; classification of banks; the Federal Reserve system; foreign exchange and credit; the detailed study of the internal organization and procedure of a typical bank.

BUSINESS 3. (C) STATISTICS. — Mr. SPROUL.

One-half of third year. Two recitations and two hours of preparation weekly. Elective.

The course emphasizes the vital importance of statistics in the conduct of business. It discusses the collection and organization of useful data, and various methods employed in graphic representation.

BUSINESS 4. (C) MARKETING AND FOREIGN TRADE. — Mr. SPROUL.

First half of fourth year. Three recitations and three hours of preparation weekly. Elective.

A study of the problems involved in theory and practice, with the means and methods in current use; present tendencies.

The work in foreign trade is intended to acquaint the student with the fundamentals and with the approved technique in the handling of foreign trade documents.

BUSINESS 5. (C) TRANSPORTATION. — Mr. SPROUL.

Last half of fourth year. Three recitations and three hours of preparation weekly for eleven weeks. Elective.

Aim: to develop a general idea of the importance of transportation to all business activity; to state the problems involved, and to study how they are being met; railroads and the shipping public; development of our railroad systems; classifications; rates; Interstate Commerce Commission.

BUSINESS 6. (C) BUSINESS PARTICIPATION.

One-half of third year.

The full time will be spent in supervised participation in business in places approved by the school. The class will be divided into two sections, one section working in business positions while the other is attending school.

## THE MANAGEMENT OF THE SCHOOL

Students in a school for the professional training of teachers should be self-governing in the full sense of the term. Each student is allowed and is encouraged to exercise the largest degree of personal liberty consistent with the rights of others. The teachers aim to be friends and leaders. They do not withhold advice, admonition and reproof, when needed; but their relations in these respects are usually with individuals instead of with classes, and are of the most helpful and generous nature. Those students who, after full and patient trial, are found unable to exercise self-control and unworthy of confidence, are presumed to be unfit or unlikely to become successful teachers, and will be removed from the school. Others, also, who through no fault of their own, but in consequence of conspicuous inaptitude, or physical or mental deficiencies, are unfit for the work of teaching, will be advised to withdraw, and will not be graduated.

Many matters pertaining to the general welfare of the school are referred for consideration to the school council. This is a representative body, consisting of the principal, two other members of the faculty, and members chosen by each of the several classes. Thus the students, through their representatives, have a voice in the management of the school, and also assume their share of the responsibility for its success.

### REGULATIONS

1. Regular and prompt attendance at all sessions of the school is expected of every student. Those who find it necessary to be absent for more than a single day should so inform the principal. For all avoidable absence — including that for teaching as substitutes — the permission of the principal must be obtained in advance.

2. Students who are withdrawing from the school must inform the principal of their decision, and must return all the books and other property of the school which are charged to them. Those who fail to do so promptly must not expect any recommendation or indorsement from the school.

3. Any property of the school which is lost or seriously injured by students must be paid for by them.

4. Although the school has no dormitories, it recommends to students who are to live away from their homes, houses in Salem where board and room may be obtained at reasonable prices. These houses, in addition to being suitable in other respects as homes for students, meet the following conditions which are prescribed by the State Department of Education: They receive no boarders other than students and instructors of the normal school; the same house does not receive both men and women students; the number of students in each house is limited to a small family group.

All students who board away from their homes during their membership in the school are required to live in the houses recommended by the school. Exceptions to this rule are made only for those whose parents wish them to live with relatives or intimate personal friends; but in such cases the parents must first inform the principal of the school of the circumstances, in writing, and receive his approval. No final arrangement for board or room may be made without the previous consent of the principal. No change in room or in boarding place may be made by any student without the previous approval of the principal.

Students living in groups in approved houses are expected to form habits which are to the advantage of their own work and that of their companions. The hours from seven to nine-thirty in the evening from Monday to Thursday, inclusive, should be observed as a period of study. Exceptions to this rule should be made only with the previous approval of the principal. Except under unusual conditions, lights should be out by ten o'clock. If students find it necessary, for any reason, to be absent from the house on any evening they should inform their landladies of their plans. Boarding students may not be absent from the city over night without the consent of the principal.

Those persons who receive our students into their homes, must, of necessity, assume responsibility for their conduct in the same measure as would be required

of teachers or matrons in charge of school dormitories. They are therefore expected to report to the principal any impropriety of conduct on the part of students which ought to be known by him or any behavior of theirs which would be considered improper in a well-regulated dormitory.

### EXPENSES, AID, LOAN FUNDS

**EXPENSES.** — Tuition is free to all residents of Massachusetts. Students admitted from other States are required to pay a tuition fee of one hundred dollars per year, of which sum one-half is due on the first day of the school year in September and the other half February 1. An incidental fee of \$10, payable annually, will be charged all students attending State normal schools. This is due on the first day of the school year, and must be paid immediately. Textbooks and supplies are free, as in the public schools. Articles used in school work which students desire to own will be furnished at cost. The expense of room and board for two students rooming together, within easy distance of the school, is from eight dollars each per week upward.

**SCHOOL RESTAURANT.** — A restaurant is maintained in the building, in which is served at noon each school day a good variety of wholesome and attractive food at very reasonable prices.

**STATE AID.** — To assist those students, residents of Massachusetts, who find it difficult to meet the expenses of the course, financial aid is furnished by the State to a limited extent. Applications for this aid must be made in writing to the principal, and must be accompanied by such evidence as shall satisfy him that the applicant needs assistance. This money is received at the end of each half of the school year.

**LOAN FUNDS.** — Through the generosity of members of the faculty and graduates of the school several funds have been established, all of which, by vote of the Salem Normal School Association, are administered by the principal as loan funds. Students may thus borrow reasonable sums of money with which to meet their expenses during their connection with the school, and payment may be made at their convenience, after they have secured positions as teachers.

These loan funds were founded by graduates of the school as memorials to Dr. Richard G. Edwards, principal from 1854 to 1857; to Professor Alpheus Crosby, principal from 1857 to 1865; to Dr. Daniel B. Hagar, principal from 1865 to 1895; to Dr. Walter P. Beckwith, principal from 1895 to 1905 and to Mr. J. Asbury Pitman, principal from 1906 to the present time. The total amount of money now available is about seven thousand dollars. The principal will gladly receive and credit to any of the above funds such contributions as graduates and friends of the school may be disposed to make. Frequently a little timely financial aid from this source may save to the profession an efficient teacher.

### EMPLOYMENT OF GRADUATES

Although the school can assume no responsibility for securing positions for its graduates, there are ample opportunities open in Massachusetts to those students who have maintained thoroughly good records in both the normal school and the training school.

The necessity for a rate of salary which will command the services of teachers of native ability, through training, and a professional attitude toward their work has been generally recognized. Towns and cities have provided for generous increases, and the State, by legislative enactment, has made provision for equalizing, to a considerable extent, educational opportunity through the appropriation annually of a large school fund. A generous proportion of this is used to increase the salaries of teachers in communities whose resources are limited. Graduates of the elementary course may now expect to receive from eight hundred to one thousand dollars for their first year of service; graduates of the junior high school and the commercial courses receive substantially higher salaries.

The principal is constantly called upon to recommend teachers for desirable positions. Correct information from the alumni regarding changes in their posi-

tions and salaries is of the greatest importance to them in securing, through the school, opportunities for professional advancement.

The co-operation of school officials in keeping the principal informed as to the success of the graduates is greatly appreciated by him.

### SCHOLARSHIPS FOR GRADUATES

There are offered at Harvard University four scholarships, each of an annual value of one hundred fifty dollars, for the benefit of students in Harvard College who are graduates of any reputable normal school in the United States. The School of Education of Boston University offers free tuition for one year to a limited number of graduates of the normal schools of New England, the students to be selected by the faculties of the schools.

Practically all New England colleges give suitable credit to graduates of the school for courses taken here. Teachers' College of Columbia University, also, is liberal in its attitude towards our alumni who go there for advanced professional study.

### NOTICES TO SCHOOL OFFICIALS

All interested persons, especially those connected in any way with educational work, are cordially invited to visit the school, to inspect the buildings and equipment, or to attend the exercises in its classrooms or training school at any time and without ceremony. The office is open throughout the summer vacation.

Superintendents and other school officials are requested to send to the school copies of their reports, directories, courses of study and other publications of common interest. The courtesy will be appreciated and reciprocated.

### GENERAL INFORMATION

#### HISTORICAL SKETCH

The State Normal School at Salem was opened to students September 12, 1854. It was the fourth normal school established by the State of Massachusetts. Its first building stood at the corner of Broad and Summer streets. This was enlarged and improved in 1860, and again in 1871. After twenty-five years the accommodations proved inadequate to meet the increased demands upon modern normal schools, and an appropriation was made by the Legislature for a new building, which was first occupied by the school December 2, 1896. A new training school building was occupied for the first time December 2, 1913. The site, buildings and equipment represent a value of approximately one million dollars, and it is believed that the Commonwealth here possesses an educational plant as complete and convenient as any of its kind in this country.

#### DECORATIONS

It is generally conceded that no building or schoolroom is finished or furnished which lacks beautiful and artistic decorations, not only because these objects are beautiful in themselves, but because of their refining and educative value. There is a silent influence resulting from the companionship of good pictures or casts, elevating the thought, and creating a dislike for the common, ugly, and inferior type of decoration so often seen. The school has many pictures and casts, the gifts of the students, the faculty, and other friends of the school. All these have been selected with great care and artistic judgment, so that the whole is harmonious.

#### THE TEACHERS AND STUDENTS

The school during its history has had five principals and one hundred thirty-one assistant teachers. The development of the training schools began in 1897, and with them ninety-nine persons have been connected as teachers. Twenty-five teachers are now required in the normal school and fourteen in the training school.

Nearly eighty-six hundred students have attended the school.

## THE LOCATION AND ATTRACTIONS OF SALEM

No place in northeastern Massachusetts is more easily accessible than Salem. It is on the main line of the eastern division of the Boston and Maine Railroad system, connecting with the Saugus branch at Lynn. A branch road to Wakefield Junction connects the city with the western division. There is direct communication with Lowell, Lawrence, Haverhill, Rockport and Marblehead. Trains are frequent and convenient. Salem is also the center of an extensive net work of electric railways. Students coming daily to Salem on Boston and Maine trains can obtain season tickets at half price. Trains on the Marblehead branch stop at Loring Avenue, on signal, and many students find it more convenient to purchase their season tickets to that station.

Salem is the center of many interesting historical associations, and within easy reach are the scenes of more important and stirring events than can be found in any other equal area of our country. The scenery, both seashore and country, in the neighborhood, is exceedingly attractive. There are many libraries, and curious and instructive collections belonging to various literary and antiquarian organizations, to which access is free. Lectures are frequent and inexpensive. The churches of the city represent all the religious denominations that are common in New England.

## LECTURES AND CONCERTS

The regular courses of instruction are supplemented and enriched by lectures and concerts which are given frequently throughout each year. Following is the program for 1925-1926:—

Concert . . . . .	Glee clubs of Framingham and Salem Normal Schools
Concert . . . . .	Glee clubs of Massachusetts Institute of Technology and Salem Normal School
The making of a cartoon . . . . .	Franklin Collier
Teaching health . . . . .	Dr. Eugene V. Kelley
India: social life and customs . . . . .	N. K. Dhalwain
The project method } . . . . .	William A. Baldwin
The old and new in education }	
Abraham Lincoln . . . . .	Hortense Neilson
Education for the new era . . . . .	Edward Howard Griggs
Modern scientific methods of studying problem children . . . . .	Dr. Augusta Bronner
Social work organized for children . . . . .	Mrs. Edith Baylor
How the recreational needs of children are met . . . . .	Mrs. Eva M. White
Social work: a community force } . . . . .	Katharine D. Hardwick
Problems in school and social work }	
The child in the home . . . . .	Lou Lombard
Six talks on nutrition . . . . .	
Reading: Silas Marner . . . . .	John Duxbury
Commencement address: Making education meet modern needs . . . . .	Dr. Otis W. Caldwell
A school health program } . . . . .	Dr. Frederika Moore
The handling of handicapped children }	
Mental hygiene in the class room }	
School sanitation }	
Health education }	Mrs. Caroline Barney
Adventures in reading . . . . .	
The education of the deaf . . . . .	Arthur B. Lord
Edinburgh and Locarno . . . . .	Augustus O. Thomas
The Massachusetts school system . . . . .	Frank W. Wright
The school as a burden bearer . . . . .	Will C. Wood
Through the Canadian Rockies on horseback . . . . .	Edith F. Cotton
Todd lecture: The influence of the parent and the teacher in character training and development . . . . .	Edward Howard Griggs

Tickets for the concerts of the Boston Symphony Orchestra are obtained for students upon application.

### PICTURE EXHIBITIONS AND LECTURES

For several years the school has been utilizing the reflectoscope, the stereopticon, and the motion-picture machine to attain educational ends. Nearly every subject taught in the school is served by these pictures. The fields of geography are particularly well covered. Talks on the pictures as they are shown are given usually by members of the faculty, but occasionally they are given by students or lecturers from outside the school.

### THE MUSICAL CLUBS

A glee club, selected by competition, rehearses weekly, sings at various entertainments of the school, and gives an annual concert. An orchestra is also one of the musical activities of the school.

### THE ART CLUB

The art club is an organization comprised of pupils of the school who desire to pursue the study of art to a more advanced degree than the prescribed courses permit. At the regular meetings work is done along industrial lines, which also includes more or less of the fine arts. There are walks for the study of various types of architecture; visits to the Museum of Fine Arts and studios in Boston; sketching trips during the spring months; and papers by the members of the club. A course of lectures is arranged for each season.

### THE JOHN BURROUGHS CLUB

This club is organized for the students of the nature study classes who are particularly interested in this work and who wish to gain a wider acquaintance with the out-of-doors than is possible in the regular course. Field trips and personal observations are the most important activities, but excursions are made to museums and collections of note, and the making of bird feeders, nesting boxes or shelters, and bird baths also forms part of the work. Talks are frequently given by members of the club or their friends. Regular meetings are held once in two weeks.

### THE CIVICS CLUB

The Civics Club was established to furnish an opportunity for the entering class to study matters of civic interest and to have informal discussions on these subjects; to take trips to the Legislature and other civic meetings; and to do something helpful for the school. Each year outside speakers lecture. The club occasionally conducts patriotic exercises, prepares exhibitions of civic material, and presents a gift to make the building more attractive. Some meetings are purely social, and at others sewing is done for philanthropic organizations of the city.

### THE DRAMATIC CLUB

The Dramatic Club is an organization comprised of a carefully selected group of students who are interested in studying the drama and who show some evidence of ability in producing plays. The purpose of the club is to study the development of the drama, with emphasis on its modern aspects. This includes a consideration of actors, authors, and stagecraft. At each regular meeting a reading of a short play or parts of a play make up the program, aiming toward the culmination of a more ambitious production later in the school year. Interesting trips are made to Boston to see some of the best plays.

### THE WOMEN'S ATHLETIC ASSOCIATION

The Women's Athletic Association is open to all the women members of the school. Its objects are: (1) To create an interest in athletics among the women of the school; (2) To set high standards and ideals and to promote good sportsmanship in all activities; (3) To conduct contests and give awards.

### THE MEN'S ATHLETIC ASSOCIATION

The Men's Athletic Association is an organization of men for the promotion and supervision of athletic teams representing the school. Interclass games and the development of good sportsmanship toward each other and the school are also a part of its program.

## OFFICERS OF THE CLUBS

## GLEE CLUB

E. GLADYS MACDONALD . . . . .	<i>President</i>
RUTH A. S. THAYER . . . . .	<i>Secretary</i>
EVELYN E. FAULDS . . . . .	<i>Treasurer</i>
RUTH E. DUFFETT . . . . .	<i>Librarian</i>
M. ELOISE HARTY . . . . .	<i>Assistant Librarian</i>
FRED W. ARCHIBALD . . . . .	<i>Director</i>

## ORCHESTRA

EVELYN M. GRIFFIN . . . . .	<i>Leader</i>
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## ART CLUB

BLANCHE M. SAUNDERS . . . . .	<i>President</i>
EILEEN H. TUFTS . . . . .	<i>Vice-President</i>
DORIS F. A. DIMLICH . . . . .	<i>Secretary</i>
HELEN THURLOW . . . . .	<i>Treasurer</i>
C. FREDERICK WHITNEY . . . . .	<i>Faculty Advisor</i>

## JOHN BURROUGHS CLUB

EDNA C. PEABODY . . . . .	<i>President</i>
DOROTHY A. O'DONNELL . . . . .	<i>Vice-President</i>
KATHERINE J. NILAND . . . . .	<i>Secretary</i>
HELEN M. MARTIN . . . . .	<i>Treasurer</i>
GERTRUDE B. GOLDSMITH . . . . .	<i>Faculty Advisor</i>

## DRAMATIC CLUB

MARY C. WRIGHT . . . . .	<i>President</i>
TOINI HANHILAMI . . . . .	<i>Vice-President</i>
MARY J. GILLESPIE . . . . .	<i>Secretary</i>
BERNICE C. COYNE . . . . .	<i>Treasurer</i>
MAUD L. HARRIS . . . . .	<i>Faculty Advisor</i>

## CIVICS CLUB

BEATRICE HARRIS . . . . .	<i>President</i>
HELEN D. BISHOP . . . . .	<i>Vice-President</i>
MARY E. GODFREY . . . . .	<i>Secretary</i>
ROSE MALATSKY . . . . .	<i>Treasurer</i>
LENA G. FITZHUGH . . . . .	<i>Faculty Advisor</i>

## WOMEN'S ATHLETIC ASSOCIATION

ALICE M. TWOMBLY . . . . .	<i>President</i>
ELEANOR E. MULCAHY . . . . .	<i>Vice-President</i>
RUTH E. BECKFORD . . . . .	<i>Secretary</i>
DOROTHY WILLEY . . . . .	<i>Treasurer</i>
PRISCILLA ODIORNE . . . . .	<i>Head of Games</i>
LUELLA M. COOK . . . . .	<i>Head of Hiking</i>
ELLA M. PRESTON . . . . .	<i>Head of Track and Field</i>
CORINNE E. DAVIS . . . . .	<i>Head of Tennis</i>
MIRA WALLACE . . . . .	<i>Faculty Advisor</i>

## MEN'S ATHLETIC ASSOCIATION

J. STANLEY THOMPSON . . . . .	<i>President</i>
JAMES L. HIGGINS . . . . .	<i>Vice-President</i>
JAMES F. CARLIN . . . . .	<i>Secretary</i>
JAMES J. O'NEILL . . . . .	<i>Treasurer</i>

## Advisory Board

J. ASBURY PITMAN . . . . .	<i>Principal</i>
ALEXANDER H. SPROUL . . . . .	<i>Faculty Manager</i>
FRANK A. CROSIER . . . . .	<i>Faculty Coach</i>
MYRON R. HUTCHINSON . . . . .	<i>Graduate</i>

## OFFICERS OF THE SENIOR CLASS

HENRY F. DOYLE . . . . .	<i>President</i>
ESTHER P. BARRETT . . . . .	<i>Vice-President</i>
MARY C. LANE . . . . .	<i>Secretary</i>
MARGARET C. CONNOLLY . . . . .	<i>Treasurer</i>

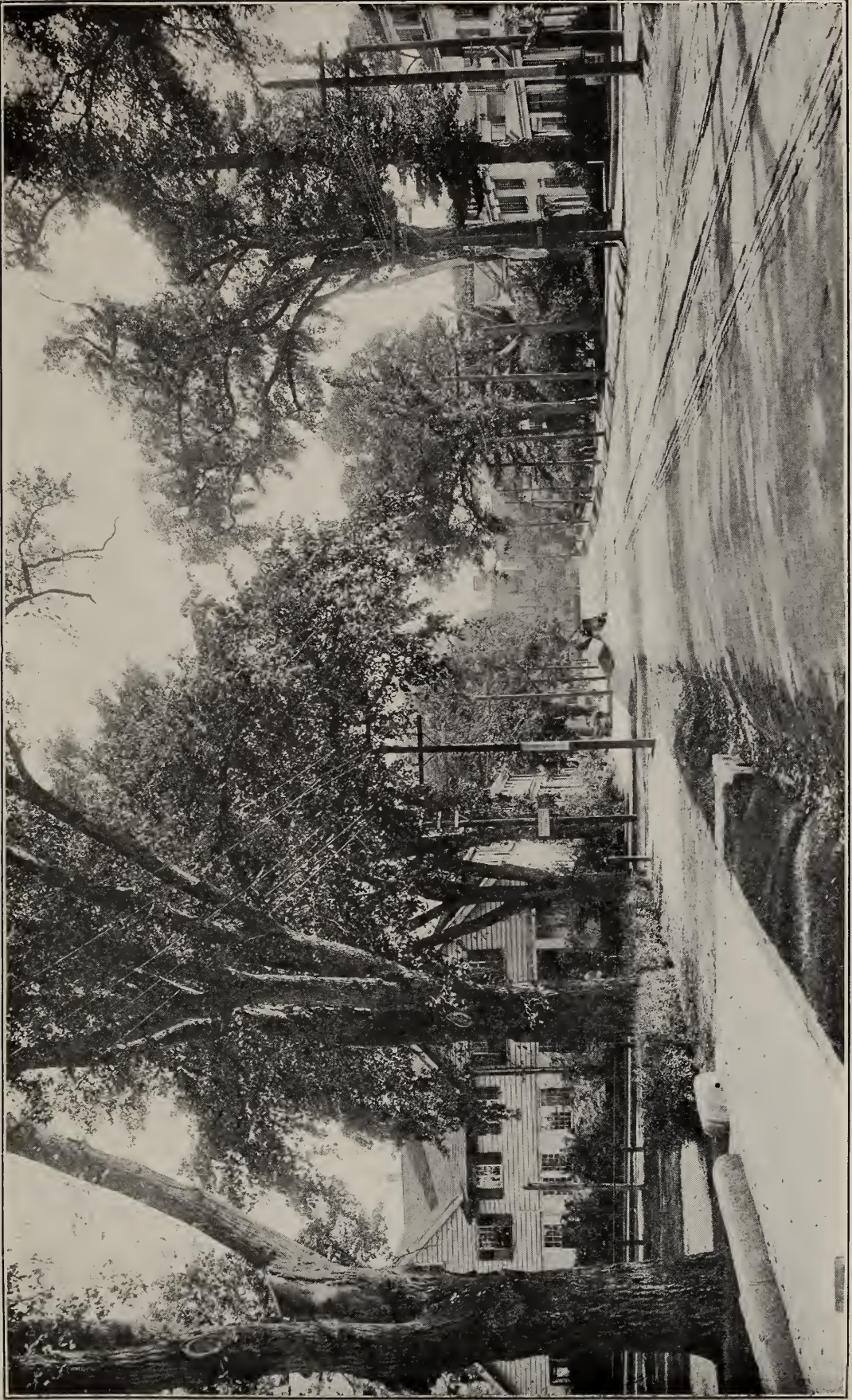
## REGISTER OF STUDENTS

1925-1926

## GRADUATES—CLASS CXI—JUNE 19, 1925

## ELEMENTARY COURSE—TWO YEARS

Anderson, Gertrude Mabelle	Bangor, Maine
Baggs, Emma Doris	Chelsea
Bangs, Loretta Olive	Cambridge
Barrett, Mary Frances	Salem
Bates, Anita Durbeck	Winthrop
Bates, Emma Frances	Melrose
Beard, Luella Charlotte	Somerville
Bernstein, Anne Tilla	Peabody
Boivin, Marguerite Agnes	West Lynn
Bradley, Regina Angela	Winthrop
Brennan, Anna Claire	Lynn
Brown, Gertrude Sarah	Chelsea
Cahill, Rose Elaine	Haverhill
Callahan, Gertrude Ellen	Lynn
Carney, Katheryn Donata	Wakefield
Carroll, Helen Gertrude	Wenham
Cashman, Viola Jessie	Andover
Caswell, Grace Mary	Marblehead
Coburn, Ruth Marion	East Lynn
Coen, Catherine Florence	Manchester
Colby, Gladys Lillian	Beverly
Collins, Agatha Elizabeth	Arlington
Collins, Esther Marie	Beachmont
Connors, Grace Louisa	Danvers
Cragg, Abbie Ursula	Manchester
Daniels, Anita Eilene	Rowley
Dine, Bessie	Lynn
Doe, Annie Harris	Marblehead
Doherty, Theresa Edith	Peabody
Drayton, Mary Eleanor	Marblehead Neck
Dunne, Isabelle Helen	East Lynn
Earle, Mary Amelia	Salem
Eller, Dorothy May	Boston
Enos, Doris Louise	Winthrop
Epstein, Sadie Yetta	West Lynn
Face, Carrie Louise	West Lynn
Fitzpatrick, Julia Adrienne	Revere
Foley, Josephine Marion	Lynn
Garbutt, Ruth Lillian	Revere
Garland, Miriam Olive	Everett
Gilligan, Margaret Irene	Salem
Gould, Evelyn Wonson	Topsfield
Grodsky, Rose Dora	Nahant
Handverger, Elizabeth	Medway
Hanley, Cecelia Mary	Peabody
Happenny, Elizabeth Marie	North Cohasset
Harlow, Ruth	Swampscott
Harwood, Ruby Bella	Lynn
Hawes, Elinor Frances	West Lynn
Hayes, Althea Veronica	Ipswich
Hayes, Dorothy Eleanor	Cambridge
Henahan, Mary Joanna	Salem
Hilton, Gladys Viola	Gloucester
Hockman, Ruth Forrest	Lynn
Holden, Florence Annie	Peabody
Hollingsworth, Florence Eleanor	Peabody
Holmes, Elizabeth Gilbert	Salem
Horgan, Josephine Mary	Lynn
Horner, Ednah Mae	Peabody
Humes, Catherine Elizabeth	Beverly



MAIN APPROACH TO NORMAL SCHOOL



Johnson, Frances Mae . . . . .	Wenham
Keefe, Helen Margaret . . . . .	Somerville
Kelly, Margaret Elizabeth . . . . .	Andover
Keppe, Isabella Madeline . . . . .	Somerville
Kolodny, Ida Sarah . . . . .	Roxbury
Kreisser, Bessie Beatrice . . . . .	Lynn
Lane, Rose Marie . . . . .	Peabody
Law, Marjorie Alden . . . . .	East Lynn
Leahy, Mary Teresa . . . . .	Nahant
Leavitt, Mildred . . . . .	Lynn
Lehane, Elizabeth Eunice . . . . .	Salem
Lillis, Elizabeth Margaret . . . . .	Peabody
Levy, Dorothy . . . . .	Somerville
Littlefield, Eva Jane . . . . .	Haverhill
MacKenzie, Mildred . . . . .	Revere
Malone, Aileen Louise . . . . .	Lynn
Mann, Amy . . . . .	Salem
Marshall, Agnes Stetson . . . . .	Gloucester
McCloskey, Beatrice Frances . . . . .	Marblehead
McDermott, Marguerite Agnes . . . . .	Peabody
McDewell, Ellen Margaret . . . . .	Marblehead
Michelson, Elizabeth . . . . .	Lexington
Mildram, Doris Evelyn . . . . .	Greenwood
Murch, Helen Maud . . . . .	Malden
Murray, Martha Loretta . . . . .	Somerville
Natti, Tyyne Marie . . . . .	Quincy
Norton, Esthyr Dorothy . . . . .	Boston
O'Leary, Mary Frances . . . . .	Peabody
Peterson, Elsa Marie . . . . .	Lynn
Pononsky, Natalie . . . . .	Chelsea
Reidpath, Rosalind . . . . .	Swampscott
Richmond, Jennie . . . . .	Lynn
Riley, Catherine Mary . . . . .	Cambridge
Rubin, Pauline . . . . .	Chelsea
Sandler, Sadie . . . . .	Revere
Savitz, Frances Ruth . . . . .	Malden
Saunders, Blanche May . . . . .	Everett
Schueler, Dorothea Marguerite . . . . .	Winthrop
Sheehan, Elizabeth Agnes . . . . .	Winthrop
Shore, Deborah . . . . .	Cambridge
Slattery, Mildred Dorothy . . . . .	Brighton
Somers, Martha Elizabeth . . . . .	Gloucester
Sornborger, Helen Robertson . . . . .	Rowley
Standley, Helen Woodbury . . . . .	Cambridge
Sullivan, Kathryn Agnes . . . . .	Peabody
Svenson, Svea Dorothea . . . . .	West Lynn
Teague, Marita Jane . . . . .	Beverly
Thomas, Margaret Lorelei . . . . .	Salem
Weinberg, Sylvia Ruth . . . . .	Chelsea
Weisblatt, Anna Geraldine . . . . .	West Medway
White, Eileen Frances . . . . .	Arlington Heights
Wiley, Mary Alice . . . . .	Greenwood
Williams, Bessie Gertrude . . . . .	Beverly
Winchester, Margaret Lamson . . . . .	Gloucester
Wise, Mary Pauline . . . . .	East Lynn
Wonson, Harriet Adamson . . . . .	Gloucester

#### JUNIOR HIGH COURSE — THREE YEARS

Bingham, Helen Beatrice . . . . .	Somerville
Boyd, Doris Irene . . . . .	Chelsea
Briggs, Thelma Helene . . . . .	Danvers
Crotty, William Joseph . . . . .	Somerville
Dogherty, Gardner White . . . . .	Danvers
Finn, Anna Elizabeth . . . . .	North Andover
Flanagan, Arthur Joseph . . . . .	Peabody
Gilmore, Thomas Arthur . . . . .	Peabody
Hardy, Zella Wheeler . . . . .	Georgetown

Jensen, Jenny Marian . . . . .	Gloucester
Kinsella, Anna Frances . . . . .	South Hamilton
McCarthy, Arthur John . . . . .	Peabody
Mythen, Marian Louise . . . . .	Winthrop
Nickerson, Annie Matilda . . . . .	Essex
O'Brien, Mary Patricia . . . . .	Somerville
Powers, Mary Alberta . . . . .	Cambridge
Reilly, Rosamond . . . . .	Ipswich
Schruender, Helen Catherine . . . . .	North Andover
Watson, Frederick Earl . . . . .	Haverhill

## COMMERCIAL COURSE — FOUR YEARS

Abbott, Laura Frances . . . . .	Magnolia
Ash, Francis Howard . . . . .	Holyoke
Coville, Alexandria Beatrice . . . . .	Onset
Crowe, Florence . . . . .	Concord
Donahue, Alice Veronica . . . . .	Boston
Duane, Mary Margaret . . . . .	Allston
Gardner, Mildred Katherine . . . . .	Swansea
Higgins, William Thomas Robert . . . . .	Peabody
Huntress, Eva Mabel . . . . .	Wenham
Judd, Lydia Emerson . . . . .	Easthampton
Kane, Edward Francis . . . . .	North Abington
Kealy, Madeleine Mary . . . . .	Lynn
Kelley, Helen Matilda . . . . .	Lexington
Leary, Beatrice Bridgett . . . . .	Lynn
Lee, Frances May . . . . .	Monument Beach
Maney, Joseph James . . . . .	Fitchburg
Manley, Daniel Anthony . . . . .	Medford
Martin, Gertrude Agnes . . . . .	Lawrence
Matthews, Ruth Daley . . . . .	Medford
McArdle, Bartholomew Francis . . . . .	Lynn
McGrath, Agnes Teresa . . . . .	Salem
McRae, Bessie Florence . . . . .	South Hamilton
Mills, Louise Elizabeth . . . . .	Medfield
Moore, Isabel Harriet . . . . .	Cambridge
Mulhane, Angela Cecilia . . . . .	Millbury
O'Neil, Helen Barbara . . . . .	Danvers
O'Neil, Isabelle Eunice . . . . .	Fall River
Phipps, Olive Blackmer . . . . .	Onset
Quinn, Helen Mary . . . . .	Lowell
Risman, Edith . . . . .	Lynn
Rush, Mary Eileen . . . . .	Forest Hills
Sculley, Eleanor Catherine . . . . .	Somerville
Shea, Mary Gertrude . . . . .	Holyoke
Sullivan, Mary Elizabeth . . . . .	Peabody
Troy, Anna Frances . . . . .	Southbridge
Wright, Russell Albin . . . . .	Attleboro Falls

## CERTIFICATE FOR TWO YEARS' WORK

*Commercial Course*

Burke, Wilfred Ray . . . . .	Everett
Hillery, Edward Gregory . . . . .	Roxbury
Lyons, Mary Vincent . . . . .	Lowell
Murphy, Walter Dalton . . . . .	Everett

## CERTIFICATE FOR ONE YEARS' WORK

*Junior High Course*

Hayes, Zelda Marguerite . . . . .	Ipswich
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## MEMBERSHIP FOR THE YEAR 1925-1926

## ELEMENTARY DEPARTMENT

## SENIOR CLASS

Ahearn, Mary Esther . . . . .	East Lynn
Bannister, Katherine Lucy . . . . .	Essex
Barrett, Esther Patricia . . . . .	Peabody
Barton, Dorothy Kingman . . . . .	Wakefield
Barton, Eva Leonie . . . . .	Danvers
Beauchemin, Lucy May . . . . .	Swampscott
Beckford, Margaret Eleanor . . . . .	Newburyport
Beckwith, Sophie . . . . .	Dorchester
Bingham, Ruth Elizabeth . . . . .	Newburyport
Bond, Gertrude Frederica . . . . .	Haverhill
Brenner, Fannie . . . . .	Chelsea
Brenner, Frances Freda . . . . .	Lynn
Buckley, Alice Margaret . . . . .	Salem
Burns, Josephine Antoinette . . . . .	Ipswich
Burstein, Anna . . . . .	Chelsea
Butler, Mae Walton . . . . .	Saugus
Cafrella, Margaret Pearl* . . . . .	Medford
Cahill, Rose Elaine* . . . . .	Haverhill
Carohian, Nazany Nancy . . . . .	Lynn
Cashman, Mary Eileen . . . . .	Danvers
Clarke, Avis . . . . .	Cambridge
Colbert, Dorothy Marie . . . . .	Melrose Highlands
Connelly, Mary Frances . . . . .	Chelsea
Connolly, Margaret Catherine . . . . .	Peabody
Couhig, Mary Frances . . . . .	Beverly
Coyne, Bernice Cecile . . . . .	Somerville
Coyne, Eleanor Marie . . . . .	Salem
Cross, Anna Rita . . . . .	Lynn
Curtis, Hester Babson . . . . .	Gloucester
Daly, Marie Veronica . . . . .	Salem
Deans, Elizabeth . . . . .	Wakefield
Desellier, Edna Mary . . . . .	Cambridge
Dewhurst, Anna Melinda . . . . .	Stoneham
Diamond, Etta May . . . . .	Manchester
Dimlich, Doris Florence Augusta . . . . .	Lawrence
Dingle, Frances Mae . . . . .	Wakefield
Dunn, Lillian Veronica . . . . .	Salem
Elliott, Pauline Osborne . . . . .	Danvers
English, Florence Virginia . . . . .	West Somerville
Epstein, Harriet . . . . .	Chelsea
Faber, Celia . . . . .	Chelsea
Fecteau, Florence Mildred . . . . .	Lynn
Fitzgerald, Madeline Mary* . . . . .	Beverly
Fletcher, Marion Edith . . . . .	Malden
Foley, Anna Frances . . . . .	Chelsea
Gillespie, Mary Jane . . . . .	Lynn
Gold, Lena . . . . .	Roxbury
Goldstein, Celia . . . . .	Chelsea
Goodman, Gussie . . . . .	Chelsea
Gray, Mildred Geneva . . . . .	Somerville
Green, Viola Douglass . . . . .	Rockport
Greenblatt, Ida . . . . .	Revere
Grodsky, Jennie . . . . .	Nahant
Guazzaloca, Stella Marie . . . . .	Somerville
Hanlon, Katherine Rose . . . . .	Beverly
Harding, Barbara Chase . . . . .	Somerville
Harding, Helen Louise . . . . .	Somerville
Hathaway, Gertrude Mae . . . . .	Peabody
Hanhilami, Toini . . . . .	Peabody
Horgan, Dorothy Joan . . . . .	Lynn
Johnson, Ruth Louise . . . . .	Essex

\* Was a member of the school less than one-half of the year.

Jones, Lydia Emma	Wenham
Juel, Elizabeth Johanne	Swampscott
Kelley, Catherine May	Lynn
Kelley, Helen Irene	Medford
Kochanski, Veronica Selma	Cambridge
Koen, Gertrude Regina	Salem
Komarin, Esther Edith	Peabody
Lane, Julia Mary	Peabody
Leary, Elizabeth Miriam	Newburyport
Lewis, Marian Gove	Fall River
Leyden, Helena Mary	Somerville
Loss, Sophie Clara	Salem
Lowe, Mildred May	Gloucester
McCarthy, Catherine Veronica	Lynn
McCarthy, Elizabeth Helen	North Andover
McIntosh, Marion Lillian	West Medford
McKeon, Marie Beatrice	East Lynn
Margolis, Esther	Chelsea
Martin, Helen May	Beverly
Martin, Violet	Cliftondale
Mattson, Dorothy Ebba	Rockport
Mulchay, Helen Louise	Lynn
Murphy, Margaret Christina	Lynn
Murphy, Mary Helena	Danvers
Murphy, Mary Louise	Lynn
Murray, Mary Frances	Waverley
Neary, Catherine Elizabeth	Manchester
Nevins, Mary Cecelia	Cambridge
Niland, Katherine Jane	Lynn
O'Brien, Katherine Esther	Belmont
Odiorne, Priscilla	Swampscott
O'Donnell, Dorothy Alice	Lynn
Parkhurst, Laurinda	Boxford
Peabody, Edna Carleton	Rowley
Pender, Mary Elizabeth	Peabody
Persky, Rose Helene	Holyoke
Pett, Ida Sylvia	Gloucester
Pottala, Aila Emelia	Salem
Rasmussen, Clara Severina Panduro	Jamaica Plain
Resnick, Bessie	Chelsea
Rich, Leonor Mary	Saugus
Rimer, Dora	Danvers
Rudolph, Anna	Chelsea
Schoonover, Mary Lucille	Cambridge
Scipione, Alice Margaret	Wakefield
Sheedy, Julia Elizabeth	Salem
Sheehan, Catherine Frances	Lynn
Sherman, Sadie Edith	Malden
Sias, Elizabeth Anna	Revere
Silverstein, Frances	Chelsea
Smith, Helen May	Somerville
Stevens, Aimie Woodbury	Beverly
Stubbs, Janet Mona	Lynn
Tangard, Ellen Margaret	Chelsea
Terra, Hilda Geraldine	New Bedford
Thayer, Ruth Alden Spooner	Salem
Tilton, Hilda Adams	Topsfield
Toperzer, Edith Anna	Medford
Trayers, Mary Irene	Danvers
Trudel, Olive Frances	Newburyport
Tully, Gertrude Louise	Salem
Valentine, May Astrid	Saugus
Vik, Bertha Sofia	Wakefield
Viola, Louise Mary	Malden
Webber, Helen Louise	Middleton
White, Adele Gertrude	Chelsea
Widtfeldt, Grace Ethel	Wakefield

\* Was a member of the school less than one-half of the year.

Wiggin, Helen	Peabody
Willey, Dorothy	Greenwood
Wood, Caroline Mae	Swampscott
Wright, Mary Constance	Lynn
Young, Dorothy Fay*	Greenwood
Ziskowski, Julia	Peabody
Zoll, Minnie	Everett

## SPECIAL COURSE — ONE YEAR

Keniston, Marion Bertha	Bradford
Saunders, Blanche May	Everett

## FRESHMAN CLASS

Abramovitz, Ann	Chelsea
Akerley, Elizabeth Byington	Beverly
Alpert, Mary Ruth	Chelsea
Anderson, Ethel Lillian	Pigeon Cove
Auger, Anita Emily	Lynn
Baldwin, Emma*	South Hamilton
Birchenough, Wilma Conger	Marblehead
Bishop, Helen Dolores	Salem
Bjorkgren, Christine Helena	Lexington
Bohan, Catherine Cecelia	Gloucester
Bourlon, Helena Maria	Everett
Burns, Josephine Justina	Lynn
Callahan, Elena Mary	Beverly
Caller, Alice Chaples	Revere
Cambridge, Doris Amy	Lexington
Cann, Margaret Louise	West Lynn
Carter, Helen Elizabeth	Wilmington
Carter, Katherine Belle	Somerville
Chase, Myra Davis	Haverhill
Clancy, Elizabeth Agnes	Peabody
Clark, Helen May Elizabeth	Beverly
Clark, Muriel Helen*	Somerville
Clark, Ruth Alice	Lynn
Cleary, Doris Rose	Malden
Cody, Mary Louise	Lynn
Collins, Elizabeth Alma	Amesbury
Collins, Theresa Julia	Wakefield
Cook, Lucy Harriett*	Hamilton
Coyle, Marie Louise	Peabody
Daniels, Halden Louise	Malden
Davis, Alice Mary*	Dorchester
Del Campo, Elisa Enorina Lucia	Lynn
Dorney, Sarah O'Reilly	Medford
Downie, Dorothy Elizabeth	Lynn
Driscoll, Florence Mary	Peabody
Dyer, Helen Frances	Everett
Feindel, Doris Marion	North Wilmington
Feldman, Lila Rosa	Revere
Fischer, Evelyn Estelle	Lynn
Fitzpatrick, Katharine Veronica	Salem
Flynn, Mary Josephine	Arlington
Ford, Winifred Marie	Somerville
Freedman, Dorothy	Chelsea
Garrity, Rose	Chelsea
Gersht, Sophie Ann	Newburyport
Gilman, Jennie	Chelsea
Glaser, Rose*	Haverhill
Godfrey, Mary Ellen	Salem
Gold, Dora	Chelsea
Gold, Mollie Ruth	Chelsea
Golob, Freda	Chelsea
Goucher, Emma Sophia*	Forge Village
Goverman, Esther	Cambridge

\* Was a member of the school less than one-half of the year.

Griffin, Grace Minerva . . . . .	Danvers
Grossman, Gertrude . . . . .	Chelsea
Grzebieniowska, Isabel* . . . . .	Webster
Haesy, Gertrude . . . . .	Chelsea
Haley, Mary Elizabeth . . . . .	Marblehead
Harris, Beatrice . . . . .	Chelsea
Hartigan, Mary Dutra . . . . .	Roslindale
Henry, Margaret Angela . . . . .	Salem
Higgins, Anna Mary . . . . .	Lynn
Hill, Sadye . . . . .	Chelsea
Hodgkins, Katherine Louise . . . . .	Gloucester
Howard, Priscilla Ordway . . . . .	Marblehead
Hurwitch, Helen Ruth . . . . .	Andover
Johnson, Clara Florence Astrid . . . . .	Gloucester
Kasparian, Isabelle . . . . .	Haverhill
Katz, Anna . . . . .	Chelsea
Katz, Gertrude . . . . .	Lynn
Kimball, Viola Muriel . . . . .	Bradley's Brook
Kramer, Rose . . . . .	Lynn
Lane, Helen Elizabeth . . . . .	Peabody
Langan, Mary Ellen . . . . .	Peabody
Lee, Elizabeth Palmer . . . . .	Newburyport
Lepes, Fanny Shirley . . . . .	Fall River
Lillis, Eileen Rita . . . . .	Peabody
Linehan, Mildred Eleanor . . . . .	Prides
McAuliffe, Mary Elizabeth . . . . .	Chelsea
McCarthy, Marion Agnes . . . . .	Boston
McGlew, Julia Anna . . . . .	Newburyport
McKeever, Lillian Frances . . . . .	Cambridge
MacKeen, Mabel Rita . . . . .	Wakefield
Mackie, Mary Claire . . . . .	Lawrence
Maguire, Alice Gertrude . . . . .	Peabody
Malatsky, Rose . . . . .	Chelsea
Marrs, Mary Frances . . . . .	Peabody
Martin, Electa Amelia* . . . . .	Bradford
Maynard, Evelyn . . . . .	Wilmington
Meserve, Helen Hannah . . . . .	Revere
Monahan, Catherine Lillian . . . . .	Revere
Murray, Helen Ernestine . . . . .	Lynn
Newman, Celia . . . . .	Chelsea
Nutile, Lillian Adeline . . . . .	Wakefield
Nutter, Mabel Louise . . . . .	Beverly
O'Neil, Teresa Sylvester . . . . .	Everett
Parker, Helen Rachel . . . . .	East Lynn
Patterson, Edith Martha . . . . .	Arlington
Peterson, Ethel Demetrie . . . . .	Somerville
Peterson, Lena Alice . . . . .	South Hamilton
Pettengill, Lillian Irene . . . . .	Lynn
Phillips, Dorothy Arlene . . . . .	Lynn
Pooler, Lillian Ethel . . . . .	East Saugus
Portesi, Clara Jacqueline . . . . .	Somerville
Preston, Ella Mae . . . . .	East Lynn
Rich, Irene Catherine . . . . .	Lynn
Rivkin, Selma Reeva . . . . .	Chelsea
Rogers, Muriel Chetwood . . . . .	Gloucester
Rotfort, Jennie . . . . .	Chelsea
Sampson, Geraldine Sederquist** . . . . .	Lynn
Sexton, Dorothy Louise . . . . .	Arlington
Shea, Katherine Elizabeth . . . . .	Peabody
Shea, Mary Frances . . . . .	Cambridge
Sheinfeld, Sadie . . . . .	Chelsea
Sherriff, Beatrice Frances . . . . .	Revere
Silverman, Ida . . . . .	Cambridge
Simpson, Anna Marie* . . . . .	Revere
Slotnick, Ruth Eve . . . . .	Somerville
Smith, Annie Lillian* . . . . .	Lynn

\* Was a member of the school less than one-half of the year.

\*\* Entered after the beginning of the second half-year

Smith, Doris Ethel . . . . .	Revere
Smith, Jeanette . . . . .	Chelsea
Smith, Mary Elizabeth* . . . . .	Beverly Farms
Stanley, Elizabeth Watts . . . . .	Beverly
Stone, Doris Power . . . . .	Marblehead
Stone, Hazel Davidson . . . . .	Newburyport
Straw, Leota . . . . .	Melrose
Stringer, Florence Mabel . . . . .	East Lynn
Sudack, Sara . . . . .	Fall River
Talbot, Mary Veronica . . . . .	Everett
Thissell, Bernice Ann . . . . .	Lawrence
Thurlow, Ruth Mary . . . . .	Newburyport
Twomey, Marguerite Josephine . . . . .	Newburyport
Warner, Marguerite Bartol . . . . .	Lynn
Wattie, Helen Hay . . . . .	Somerville
Welch, Mary Josephine . . . . .	Lynn
Wetmore, Mary Lorette . . . . .	Cambridge
Whalen, Catherine Evelyn . . . . .	Lexington
White, Hazel Mae* . . . . .	Everett
Woleyko, Mary Sophia . . . . .	Ipswich
Worthen, Blanche Mildred . . . . .	Lynn
Zapolski, Felicia Frances . . . . .	Cambridge
Zapolski, Martha Sophie . . . . .	Cambridge

### JUNIOR HIGH DEPARTMENT

#### SENIOR CLASS

Donovan, Mary Louise . . . . .	Lynn
Frost, Elizabeth Ada . . . . .	Gloucester
Gilday, Ruth Mary . . . . .	Rowley
Gould, Annie Isabel . . . . .	Lynn
Lane, Mary Catherine . . . . .	North Andover
Lourie, Eva . . . . .	Chelsea
McCarthy, Edward James . . . . .	Charlestown
Mayo, Elsie Marie . . . . .	Lynn
Natho, Doris Clara . . . . .	Andover
Parziale, Charles Edwin . . . . .	Chelsea
Perry, Mabel Ellen . . . . .	Greenwood
Ramsdell, Mary Brown . . . . .	Marblehead
Roberts, Wilfred Henry . . . . .	West Somerville
Thurlow, Helen . . . . .	Newburyport
Tufts, Eileen Harney . . . . .	Beverly
Twombly, Alice May . . . . .	North Andover
Walters, Grace Gwendolyn . . . . .	Saugus

#### SOPHOMORE CLASS

Ahern, Mary Agnes . . . . .	Arlington
Allard, Dorothy Adelle . . . . .	Reading
Allard, Helen Jenness . . . . .	Reading
Bazley, Bernice Olive . . . . .	Wakefield
Berry, Margaret Mary Elizabeth . . . . .	Salem
Coffill, Alice Louise . . . . .	Essex
Cox, Hattie Usher . . . . .	Salem
Griffin, Ethel Clarke . . . . .	Danvers
Johnson, Charles Stanley . . . . .	Natick
McCarthy, Marjorie Margaret . . . . .	Winthrop
McKeen, Blanche Ida . . . . .	Peabody
MacKintosh, Christie Evelyn . . . . .	Pigeon Cove
Moretsky, Celia . . . . .	Chelsea
Nevers, Lucille May . . . . .	Winthrop
O'Keefe, Edna May . . . . .	Gloucester
O'Keiff, Agnes Mary Cecilia . . . . .	Essex
Rowe, Elizabeth Harriman . . . . .	Gloucester
Shaughnessy, Mary Louise . . . . .	Salem
Swanson, Marian Christine . . . . .	Gloucester
Thompson, Helen Etta . . . . .	Revere

\* Was a member of the school less than one-half of the year.

Tucker, Dorothy May . . . . .	Gloucester
Wheelen, Katherine Elizabeth . . . . .	Beverly
Wilkins, Edith Gladys . . . . .	Somerville
Zuoski, Zella . . . . .	Ipswich

## FRESHMAN CLASS

Anderson, Elsie Victoria . . . . .	Saugus
Broughton, Mabelle Gardner . . . . .	Marblehead
Cashman, Anna Frances . . . . .	Salem
Conroy, Joseph Arthur . . . . .	Danvers
Crediford, John William, Jr. . . . .	South Hamilton
Eaton, Mildred Elizabeth . . . . .	Danvers
Ekstrom, Ethel Mildred . . . . .	Lynn
Embree, Adelaide Caroline . . . . .	Marblehead
Fenders, Mary Anastasia . . . . .	Newburyport
Fitzmaurice, Marie Emily . . . . .	Peabody
Gilboy, John Harold . . . . .	Hardwick
Goodwin, Ruth Montgomery . . . . .	Marblehead
Grace, Eileen Frances . . . . .	Gloucester
Hammond, Sarah Lois* . . . . .	Essex
Henderson, Gladys . . . . .	Wilmington
Hoar, Dorothy Elizabeth . . . . .	Salem
Horgan, Sarah Helen . . . . .	Peabody
Jianakountzos, Jennie Antoinette . . . . .	Ipswich
Kelley, Morton Frederick . . . . .	Beverly
Kerr, Dorothy Irene . . . . .	Somerville
Lander, Thelma Marguerite . . . . .	Malden
Leland, Marjorie . . . . .	Beverly
McCarthy, Anne Eugenia . . . . .	Beverly
McElroy, Helen Frances** . . . . .	Medford
McKinnon, Marie Bertha . . . . .	Beverly
Nies, Kathleen Winnifred . . . . .	Swampscott
Nutter, Elizabeth . . . . .	Reading
Ostrer, Marion . . . . .	Salem
Phelan, Margaret Mary . . . . .	Ipswich
Rich, William Arthur . . . . .	Beverly
Rikkola, Vaino John . . . . .	Peabody
Sheehan, Elizabeth Mary . . . . .	Lynn
Sheridan, Anne Connell . . . . .	Somerville
Silverman, Eva* . . . . .	Chelsea
Simpson, Frances Mary . . . . .	Peabody
Stanley, Harriet Moore* . . . . .	Manchester
Stevens, Beatrice Lucile . . . . .	Andover
Symonds, Dorothy Anna . . . . .	Salem
Twombly, Gertrude Esther . . . . .	North Andover
Welch, Marion Josephine . . . . .	Peabody
Wiggins, Helen Roberts . . . . .	Manchester

## COMMERCIAL DEPARTMENT

## SENIOR CLASS

Amero, Annie Ardelle . . . . .	Gloucester
Anderson, Lyylia Esther* . . . . .	Gloucester
Barry, Mary Ellen . . . . .	Cambridge
Bowie, Lydia Marion . . . . .	Gloucester
Burnham, Elizabeth Cook . . . . .	Magnolia
Burns, Mary Ethel . . . . .	Hamilton
Carroll, Mary Josephine . . . . .	Roxbury
Corkum, Pauline Harriett . . . . .	Gloucester
Curran, Margaret Agnes . . . . .	Wheelwright
Dailey, Margaret . . . . .	Lexington
Dalton, Mary Frances . . . . .	Walpole
Dolphin, Earle Wentzel . . . . .	East Lynn
Donovan, Anna Travis . . . . .	Charlestown
Downs, Lucile Elizabeth . . . . .	Killingly, Conn.
Doyle, Dorothy Mary . . . . .	Salem
Doyle, Henry Francis . . . . .	Peabody

\* Was a member of the school less than one-half of the year.

\*\*Entered after the beginning of the second half-year

Faulds, Evelyn Eloise . . . . .	Wollaston
Frost, Mildred Grace . . . . .	Holyoke
Gravel, Lena Margaret . . . . .	Ware
Harrington, Mary Genevieve . . . . .	Salem
Hayes, Margaret Dolores . . . . .	Bridgewater
Hicks, Walter Gordon . . . . .	Gloucester
Higgins, James Leo . . . . .	Danvers
Husson, Chesley Harwood . . . . .	Lynn
Johnson, Edith Ruth . . . . .	Leominster
Johnson, Jessie Evelyn . . . . .	Grafton
Johnson, Mary Porter . . . . .	Leominster
Keniley, Helen Cecelia . . . . .	New Haven, Conn.
Larson, Florence Christina . . . . .	Pigeon Cove
Macdonald, Ethel Gladys . . . . .	Watertown
Marr, Ruth Douglass . . . . .	Rowley
McEachen, Mary Catherine . . . . .	Gloucester
McGuire, Bernice Josephine . . . . .	New Haven, Conn.
Moran, Cecelia Theresa . . . . .	Leominster
Mulcahy, Eleanor Elizabeth . . . . .	Cohasset
Nagel, Dorothea Martin . . . . .	Leeds
Oliver, Margaret Evelyn . . . . .	Gloucester
O'Neill, James Joseph . . . . .	Danvers
Pearson, Elsa Kristina . . . . .	Somerville
Reynolds, Almira . . . . .	Fall River
Richards, George Anthony . . . . .	Peabody
Riley, Mary Clare Frances . . . . .	Lynn
Stone, Lillian Helen . . . . .	Ayer
Thompson, John Stanley . . . . .	Gloucester

#### JUNIOR CLASS

In accordance with the requirements stated on page 12, paragraph 3, the members of this class are during one-half of this year employed in business offices under the general supervision of the school.

##### *Division I. Attending school during the first half-year*

Ashton, Ruth Merrill . . . . .	Swampscott
Goodwin, Marian Stanwood . . . . .	Gloucester
Lundergan, Edward Michael . . . . .	Salem
Mattson, Hilda Martha Mathilda . . . . .	Fitchburg
Powers, Catherine Glazebrook . . . . .	Gloucester
St. Germain, Pauline Josephine . . . . .	Fitchburg
Tebo, Mary Elizabeth . . . . .	Fisherville
Trevett, Elsie May . . . . .	East Lynn
Valpey, Eleanor Lord . . . . .	Swampscott

##### *Division II. Employed in offices during the first half-year*

Bayard, Jessie . . . . .	Lynn
Bergeron, Kathryn Frances . . . . .	Newburyport
Brotherton, Helen Cosgrove . . . . .	Gloucester
Carmel, Doris Rose . . . . .	Pittsfield
Conrad, Edna Pauline . . . . .	Allston
Coughlan, Anna Dolores . . . . .	Revere
Davenport, Ruth O'Mey . . . . .	New Bedford
Davis, Corinne Erma . . . . .	Gloucester
Ellis, Dorothy . . . . .	Beverly
Flynn, Eileen Burnadette . . . . .	Revere
Frissell, Clarice Laura . . . . .	Pittsfield
Garvey, Henry Matthew . . . . .	Gloucester
Hale, Irene Elizabeth . . . . .	Rockport
Harrigan, Daniel Francis, Jr. . . . .	Peabody
Hollingshead, Rachel May . . . . .	Beverly
Knowlton, Esther Appleton . . . . .	Hamilton
McHugh, Theresa Anne . . . . .	Dedham
Morrow, Dorothy Lorraine . . . . .	South Hamilton
Murphy, Madeleine Margaret . . . . .	Ayer
Olsen, Inger Frances . . . . .	Newton
Preston, Margaret Agnes . . . . .	Salem
Proctor, Marion Edith . . . . .	Gloucester
Rosnell, Ellen Elizabeth . . . . .	East Weymouth
Sanders, Ethel Hurline . . . . .	Winthrop

Spidle, Lillian Marie . . . . .	Lexington
Sullivan, Arthur John . . . . .	Danvers
Travers, Alice Helena . . . . .	Salem
Voigt, Amelia Haberer . . . . .	Easthampton

## SOPHOMORE CLASS

Alm, Dagmar . . . . .	Marblehead Neck
Andrias, Anna . . . . .	Lynn
Beckford, Ruth Carleton . . . . .	Newburyport
Brennan, Mary Magdalen . . . . .	Wheelwright
Brown, Marie Frances . . . . .	Beverly
Connors, Eleanor Gertrude . . . . .	Wakefield
Cook, Luella Margaret . . . . .	Dedham
Corriveau, Marion Grace . . . . .	Gardner
Cuffe, Irene Bertille . . . . .	Lynn
Drapeai, Leonie . . . . .	Holyoke
Duffett, Ruth Evelyn . . . . .	Swampscott
Dunigan, Hilda Beatrice . . . . .	North Chelmsford
Foley, James Patrick . . . . .	Peabody
Foster, Anna Carmen . . . . .	Gloucester
Gillespie, Mary Patricia . . . . .	North Andover
Griffin, Evelyn Monroe . . . . .	Gloucester
Harty, Mary Eloise . . . . .	Malden
Holdsworth, Cilla Grath . . . . .	East Lynn
Lander, Barbara Greenwood* . . . . .	Essex
Luz, Mary Eugenia . . . . .	Peabody
McAteer, Mary Winnifred . . . . .	Dedham
Marshall, Marion Saunders . . . . .	Pigeon Cove
Moran, Mary Louise . . . . .	Amesbury
Page, Lottie . . . . .	Dedham
Quaid, Blanche Marie . . . . .	Lynn
Richards, Dorothy Holt . . . . .	Lynn
Scully, James Frederick . . . . .	Taunton
Scully, Pauline Anna . . . . .	Somerville
Shepherd, Harriet Rosetta* . . . . .	West Townsend
Socorelis, Alice Bertha . . . . .	Westford
Trumbull, Eugenie Veronica . . . . .	Chicopee Falls
Whalley, Mary Eleanor . . . . .	Salem
Wills, Beatrice Alberta . . . . .	Medfield

## FRESHMAN CLASS

Alcock, Esther Sallie . . . . .	Cambridge
Atwood, Elizabeth June . . . . .	Belchertown
Bartlett, Doris Fellows . . . . .	Medford
Brennan, Winifred Anna . . . . .	Revere
Britt, Marie Florence . . . . .	Cambridge
Buckley, Frederick Augustus . . . . .	Lynn
Burwell, Myra Lois . . . . .	Cliftondale
Cadigan, Mary Julia . . . . .	Beverly Farms
Carlin, James Francis* . . . . .	Peabody
Carpenter, Grace Edna . . . . .	Gloucester
Carter, Rebecca Margaret . . . . .	South Essex
Cohen, Ruth Lillian . . . . .	Salem
Cunningham, Doris Eleanor . . . . .	Newbury
Danforth, Dorothy Mae . . . . .	Peabody
Davis, Ruth Evelyn . . . . .	Marblehead
Fitzgerald, James Leo* . . . . .	Charlestown
Flynn, Marjorie Alice . . . . .	Revere
Freeman, Catherine . . . . .	Salem
Hart, Charles Edward . . . . .	North Abington
Hawley, Helen Marie . . . . .	Holyoke
Holt, Gertrude May . . . . .	Gardner
Honohan, Veronica Elizabeth . . . . .	Walpole
Howe, Persis Fosgate . . . . .	Millbury
Hutchinson, Doris May . . . . .	Melrose
Ingalls, Arthur Henry . . . . .	Gloucester
Kealey, Grace Marie . . . . .	Amesbury

\* Was a member of the school less than one-half of the year.

Kelleher, Madeleine Margaret	Gilbertville
Laird, Catherine Helen	Saugus
MacKenzie, Mary Margaret	Revere
Mayer, Flora Lillian	Holyoke
Merchant, Pauline Spear	East Weymouth
Morrison, Bertha Florence	East Saugus
Murphy, George Arthur	Peabody
Obear, Marjorie Gladys	Gloucester
Perry, Marion Louise	Holyoke
Peterson, Hilja Emily	Pigeon Cove
Richardson, Olive Eveland	Salem
Risman, Grace	Lynn
Snow, Doris Virginia	Manchester
Stanley, Alice May	Lowell
Thatcher, Carolyn Ainsworth	Gardner
Uanna, Grace L.*	Medford
Ward, Dorothy Jane	Lowell
Watman, Joseph, Jr.	West Lynn
Welch, Charles Henry	Salem
Wentzell, Marie Ruth	Peabody
Wickman, Bertha Sophia	Gardner

\* Was a member of the school less than one-half of the year.

### SUMMARY

	Returning	Entering	Totals by Classes	Totals by Depart- ments
Elementary department:				
Senior class	134	1	135	
Special course, one year	1	1	2	279
Freshman class	7	135	142	
Junior high department:				
Senior class	17	0	17	
Sophomore class	24	0	24	82
Freshman class	5	36	41	
Commercial department:				
Senior class	44	0	44	
Junior class <sup>1</sup>	37	0	37 <sup>1</sup>	
Sophomore class	33	0	33	161
Freshman class	3	44	47	
	305	217	522	522

Whole number of students from opening of school	8597
Whole number of graduates	4919 <sup>2</sup>
Number of certificates for special courses of one, two, or three years	193 <sup>3</sup>
Total enrollment in training school for year ending June 30, 1925	410

<sup>1</sup> Of whom twenty-eight are employed in business offices during the first half-year, and nine during the second half-year.

<sup>2</sup> Of whom ten have received two diplomas.

<sup>3</sup> Of whom one received two certificates, and twenty-five also received diplomas and are included in the total number of graduates.

## OFFICERS OF THE SALEM NORMAL ASSOCIATION

1925-1928

		CLASS
<i>President</i>	ELIZABETH FRANCES HOOD (MRS. WALLACE P. WOOD) 57 Sylvan Street, Danvers	53
<i>Vice-President</i>	ABBIE MAY HOOD (MRS. THOMAS ROLAND) Summer Street, Nahant	58
<i>Recording Secretary</i>	ALICE FELTON HAMMOND 10 Sylvan Street, Danvers	43
<i>Corresponding Secretary</i>	LENA GRAYSON FITZHUGH State Normal School, Salem	96
<i>Treasurer</i>	LAURA ETTA HORNE 46 Abbott Street, Beverly	71
<i>Custodian of Records</i>	ANNA MAY VOLLOR (MRS. ROBERT H. NICHOLS) Birch Street, Marblehead	95
<i>Auditor</i>	GILMAN CLIFTON HARVEY Leonard Street, Annisquam	103
<i>Directors</i>	JESSIE PUTNAM LEAROYD 13 Oak Street, Danvers	51
	GRACE LYDIA MORRISON (MRS. JOSEPH H. POOLE) Brockton	86
	MARY ABBY GRANT Andrews Street, Salem	83
	MARION ELLA REMON 13 Juniper Avenue, Salem	95
	DOROTHY CLAIRE AHEARNE 73 Essex Street, Salem	108
		OLIVE MARY ADAMS 21 Central Street, Beverly
<i>Nominating Committee</i>	MABEL EMMA LINDSEY (MRS. WALTER L. WILLIAMS) 5 State Street, Peabody	79
	LENA CURTIS EMERY 8 Howard Street, Salem	50
	KATE MERRITT 44 Mountain Avenue, East Lynn	88
	EFFIE LESLIE CULBERT 238 Greenwood Avenue, Beverly Farms	105

The association holds a triennial meeting. The last meeting was held at the school on June 6, 1925.



